

TO THE DISTRICT

Students living outside of the Anaheim Union High School District may be permitted to attend schools within the district for one or more of the reasons listed below and all applicable conditions are followed. Prior to enrollment, applications approved by the district of residence are to be presented to the Superintendent or designee of the Anaheim Union High School District who is authorized to make decisions on these requests. All transfers to the district are subject to review using the guidelines established by Education Code 46600.

Reasons:

1. Continuing student at the school requested.
2. Sibling of a continuing student at the school requested.
3. Child of an employee of Anaheim Union High School District.
4. If at least one parent or guardian of the pupil is employed within the boundaries of the district.
5. Specific instructional program offered at school requested

Conditions:

1. Space is available.
2. Grades, credits, attendance and behavior are satisfactory (verification document/s required).
3. Interdistrict transfers may not be granted if the district determines that the additional cost of educating the pupil will exceed the amount of additional state aid received as a result of the transfer.
4. Interdistrict transfers are not granted to Oxford Academy; however, an interdistrict transfer may be approved for students continuing the 12th grade at Oxford Academy who move out of the district.
5. Transportation will not be provided.
6. Athletic eligibility may be affected and concerned parents should check with an appropriate administrator.
7. Interdistrict transfers are only valid for one school year as long as the student continues to meet the interdistrict transfer requirements.

FROM THE DISTRICT

Students living within the Anaheim Union High School District may be permitted to attend schools outside the district for one or more of the reasons listed below and all applicable conditions are followed. Prior to leaving/dropping enrollment, an application must be completed and approved by the superintendent or designee of the Anaheim Union High School District who is authorized to make decisions on these requests, and subsequently be approved by the receiving district. All transfers out of the district are subject to review.

All requests for Interdistrict transfers from the Anaheim Union High School District to another school district must be submitted during the outgoing interdistrict transfer window established annually by Student Support Services. Interdistrict transfer applications submitted outside the window will not be accepted, except for transfer requests submitted pursuant to Number 3 below which will be accepted throughout the school year.

The District may approve an interdistrict transfer out of the district for one of the following reasons:

1. Allow a student to continue in grades 10-12 at the school requested (verification document/s required).
2. Child of an employee at the school district requested (verification document/s required).
3. Allow a student to complete the current school year when his/her parents/guardians have moved out of the receiving district and into AUHSD during that school year.
4. Allow a high school senior to attend the same school he/she attended as a junior if his/her family moved out of the district during the junior year.
5. Allow the transfer of a pupil who is a child of an active military duty parent if the school district of proposed enrollment approves the application for transfer. Active military duty parent means a parent with full-time military duty status in the active uniformed service of the United States, including members of the National Guard and the State Military Reserve on active duty orders pursuant to Chapter 1209 (commencing with Section 12301) and Chapter 1211 (commencing with Section 12401) of Part II of Subtitle E of Title 10 of the United States Code.

Conditions:

1. Interdistrict transfers will be limited in number and by grade level.
2. Transportation will not be provided.
3. Athletic eligibility may be affected and concerned parents should check with an appropriate administrator.
4. Interdistrict transfers will be valid for one school year as long as the student continues to meet the interdistrict transfer requirements as outlined in the interdistrict transfer agreement. Interdistrict transfer permits must be renewed annually.

APPEAL PROCESS

When an interdistrict transfer is denied by the Anaheim Union High School District, a written explanation for the denial will be provided to the parent/guardian or district of residence within 30 calendar days of the request. The parent or guardian may initiate an appeal of the transfer denial. All appeals shall be made in writing using the AUHSD Appeal Request Form in the following sequence:

Step 1: Office of Student Support Services:

The Office of Student Support Services will make the initial recommendation to either grant or deny the interdistrict transfer request.

The initial recommendation to deny an interdistrict transfer request is the final determination unless appealed to Step 2 within seven (7) calendar days from the date of the denial letter.

Step 2: Assistant Superintendent of Education Services:

A recommendation for denial of an interdistrict transfer request may be appealed to the Assistant Superintendent of Education Services or designee.

An appeal must be submitted within seven (7) calendar days from the date of the denial letter. The appeal must be timely submitted to the Office of Student Support Services using the AUHSD Appeal Request Form with supporting documentation.

Failure to submit the appeal within 7 days of the initial denial is good cause for denying the appeal. Faxed or electronic submissions will not be accepted.

You will be scheduled for a meeting with the Assistant Superintendent Education Services or Designee within 14 days for the appeal. Failure to attend the meeting may result in denial of the appeal.

The Assistant Superintendent's decision regarding the appeal is final and will be submitted to you in writing.

Step 3: Orange County Board of Education:

You may appeal the District's final decision from Step 2 to the Orange County Board of Education (County) as follows:

- a. An appeal to the County must be filed within 30 calendar days of the District's final denial of the application from Step 2. Not filing within this timeline is good cause for denying an appeal. An appeal may be accepted only after exhausting all appeals through the District.
- b. The County will make a determination within 30 calendar days after the appeal is filed. Continuances may be granted upon a showing of good cause. The County shall make a decision within three school days of any hearing conducted.
- c. The County shall investigate to determine whether local remedies have been exhausted and to provide any additional information that may be useful for a determination.
- d. If the interdistrict attendance involves different counties, the County having jurisdiction over the district denying the permit shall process the appeal.
- e. Students, under consideration for expulsion, or who have been expelled, may not appeal interdistrict attendance denials while expulsion proceedings are pending or during the term of the expulsion.

DISTRICT OF CHOICE

The Anaheim Union High School District will not be a district of choice (Assembly Bill 19 [Quackenbush 1993-1994]; Education Code 35160 and 48308).

Legal References:

Education Code:

35160	Powers and Duties
46600	Interdistrict Attendance
46601	Appeal
48204	Compulsory Education Law
48301	Pupil Attendance Alternatives
48308	Pupil Attendance Alternatives; Application for Transfer

AB 19 (1993-1994):

School Districts: Pupil Attendance Alternatives (Quackenbush)

Board of Trustees

April 14, 1983

Reviewed: January 20, 1987

Revised: January 16, 1990

Revised: June 1993

Revised: March 1994

Revised: September 1997

Revised: May 2001

Reviewed: November 2003

Revised: September 2007

Revised: June 2010

Revised: December 2011

Revised: February 2017

E