

Evaluation of student progress is a primary responsibility of the teacher. The highest possible level of student achievement is a common goal of both school and home. It is the position of the Anaheim Union High School District that a close working relationship between home and school is essential to the accomplishment of this goal. Regular communication with parent/guardians regarding the scholastic progress of their student is a basic component of this working relationship.

Utilization shall be made of a variety of devices including telephone conference, personal conference, and/or written report to communicate pupil progress. Whenever feasible, parents should be telephoned and told personally about their student's progress. It is the responsibility of the school to keep parents well informed.

Grade cards issued at the first and third quarters are designed to be formal scholastic progress reports in all courses and to provide parents with information related to citizenship and effort in each class. Due to the fact that quarter grades are used to determine eligibility for extracurricular activities, it is imperative that these grades reflect actual scholastic progress to that date. A written progress report shall be issued to parent/guardians so that the student has time to remedy the problem. A progress report will be generated:

1. If a "D" or "F" grade is to be issued at the end of each grading period, or
2. If, based on teacher evaluation, work being done is not up to the student's ability level.

Progress reports may be issued at any time. If a "D" or "F" is issued without a previous written progress report, then the grade will be changed to reflect the next level of academic achievement (i.e., "D" to "C" or "F" to "D").

Progress reports may also be issued for student commendation purposes. Positive reinforcement contributes to development of the student's confidence and sense of self-worth.

When grades are given for any course of instruction taught in a school district, the grade given to each pupil shall be the grade determined by the teacher of the course, and in the absence of clerical or mechanical mistake, fraud, bad faith, or incompetence, shall be final. Any grade change request must occur no later than one semester following the receipt of the grade. Initial appeals shall be made to the school principal and secondary appeals may be directed to the Director, Instructional Services and/or Assistant Superintendent, Education. The decision of the district appeal panel shall be final.

While communication of pupil progress to parent/guardians shall be a primary goal of the school, it is the student's basic responsibility to successfully complete all course requirements.

Students will not be allowed to participate in junior high school/high school promotion/graduation ceremonies unless all promotion/graduation requirements have been fulfilled.

Legal Reference:

EDUCATION CODE

[48070](#) Promotion and retention

[48205](#) Excused absences

[48431.6](#) Required systematic review

[49066](#) Grades; finalization; physical education class

[49067](#) Mandated regulations regarding student's achievement

[49069.5](#) Students in foster care, grades and credits

Board of Trustees

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