



AGENDA

REGULAR MEETING

December 13, 2023 @ 3:30 p.m.

District Office, Board Room

This meeting will be digitally recorded

- ❖ **Instructions on Public Comments:** Persons wishing to address the Personnel Commission regarding an item scheduled for this meeting must submit the "Request to Address" card before consideration of that item. Persons wishing to address the Personnel Commission regarding an item within the Commissions subject matter jurisdiction but not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the "Request to Address" card before the Commission reaches that section of the agenda. All speakers are limited to five (5) minutes.

PERSONNEL COMMISSIONERS: Mr. Paul Andresen, Ms. Susan Baltazar, and Ms. Audrey Cherep

I. General Functions:

A. Call to Order: Regular Meeting of the Personnel Commission, December 13, 2023.

B. Roll Call:

C. Pledge of Allegiance:

D. Approval of Agenda for Regular Meeting on December 13, 2023

Moved:
Seconded:
Vote:
Moved:
Seconded:
Vote:

E. Approval of Minutes for Regular Meeting on November 14, 2023 *Exhibit A*

F. Election of Personnel Commission Officers for the term of December, 2023, to December, 2024.

1. Election of Chairperson _____

2. Election of Vice-Chairperson _____

G. Report from the Director of Classified Personnel:

This is an opportunity for the Director of Classified Personnel to report on items relevant to Personnel Commission.

- General Comments

If you will require an accommodation to participate in the Commission meeting, please notify the Personnel Commission Office at least 48 hours prior to the meeting.

H. Personnel Commissioner Comments/Reports: This is the time during which a Personnel Commissioner may make a brief announcement or report on his/her own activities relative to Commission business. This is not a time for discussion.

I. Communications: The Communications section provides an opportunity for the Personnel Commission to hear from the individuals or representatives listed below.

1. AFSCME Report
2. CSEA Report
3. Middle Managers Association Report
4. Board of Trustees/Superintendent Report
5. Asst. Superintendent of Human Resources Report

J. Public Comments: Public Comments is the time when members of the audience may address the Personnel Commission on items not scheduled on the meeting's agenda. All speakers are limited to five (5) minutes. When there is a large number of speakers, the Personnel Commission may reduce the allotted time to three (3) minutes per speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during "Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

II. Consent Calendar: Items are considered routine, require no discussion, and are normally approved all at once by the Personnel Commission. However, members of the Personnel Commission, staff, or the public may request an item be clarified and/or discussed.

*Moved:
Seconded:
Vote:*

A. Approval of Classified Personnel Eligibility List(s):

<u>List Establishment</u>	<u># Eligibles</u>	
Accounting Technician	08	<i>Exhibit B</i>
Bus Driver	03	<i>Exhibit B</i>
Instructional Assistant - Behavioral Support	09	<i>Exhibit B</i>
Instructional Assistant - Behavioral Support	27	<i>Exhibit B</i>
Instructional Assistant - Behavioral Support	24	<i>Exhibit B</i>
Instructional Assistant - Deaf/Hard of Hearing	03	<i>Exhibit B</i>
Instructional Assistant - Medically Fragile/Orthopedically Impaired	04	<i>Exhibit B</i>

Instructional Assistant - Medically Fragile/ Orthopedically Impaired	02	<i>Exhibit B</i>
Instructional Assistant - Medically Fragile/ Orthopedically Impaired	06	<i>Exhibit B</i>
Instructional Assistant - Medically Fragile/ Orthopedically Impaired	02	<i>Exhibit B</i>
Instructional Assistant - Specialized Academic Instruction	08	<i>Exhibit B</i>
Instructional Assistant - Specialized Academic Instruction (Bilingual)	11	<i>Exhibit B</i>
Instructional Assistant - Visually Impaired	05	<i>Exhibit B</i>
Instructional Assistant - Visually Impaired	10	<i>Exhibit B</i>
Lead Campus Safety Aide	26	<i>Exhibit B</i>
Office Assistant	35	<i>Exhibit B</i>
Office Assistant (Bilingual)	12	<i>Exhibit B</i>
Plant Manager I	15	<i>Exhibit B</i>
Plant Manager II	12	<i>Exhibit B</i>
Research Analyst	10	<i>Exhibit B</i>
Substitute Custodian	36	<i>Exhibit B</i>

<u>List Abolishment</u>	<u># Eligibles</u>
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None

<u>List Extension</u>	<u># Eligibles</u>
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(PC Rule §6.1.3.: *Duration of Eligibility Lists*)

Language Testing Assistant	16	<i>Exhibit C</i>
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III. Action/Discussion Items/or Other Information:

- A. Discussion Item(s):** These items are submitted for discussion only. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Commission.

None

B. Action Item(s): These items are presented for ACTION at this time.

None

C. Information Item(s): These items are placed on the agenda as information and do not require discussion.

- | | |
|--|------------------|
| 1. Active Recruitment Status Update | <i>Exhibit D</i> |
| 2. Advanced Step Placement Status Report | <i>Exhibit E</i> |
| 3. Items Submitted for Board Approval – November | <i>Exhibit F</i> |

IV. Next Regular Personnel Commission Meeting:

Tuesday, January 16, 2024 at 3:30 p.m. – *Board Room*

V. Closed Session:

- ❖ **Public Comments for Closed Session Items ONLY:** Persons wishing to address the Personnel Commission regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

None

VI. Adjournment:

There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned.

A. Approval of meeting adjournment at:_____

*Moved:
Seconded:
Vote:*

Submitted by:

Brandon Tietze
Secretary to the Personnel Commission
Executive Director, Classified

**ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION**

District Office Board Room
501 N. Crescent Way, Anaheim, CA 92803

MINUTES

REGULAR MEETING

November 14, 2023 @ 3:30 p.m.
District Office, Board Room

Electronically Recorded

Instructions on Public Comments: Persons wishing to address the Personnel Commission regarding an item scheduled for this meeting must submit the "Request to Address" card before consideration of that item. Persons wishing to address the Personnel Commission regarding an item within the Commissions subject matter jurisdiction, but not scheduled on this meeting's agenda, may speak during the Public Comments section by submitting the "Request to Address" card before the Commission reaches that section of the agenda. All speakers are limited to five (5) minutes.

PERSONNEL COMMISSIONERS: Mr. Paul Andresen, Ms. Susan Baltazar, Ms. Audrey Cherep

I. General Functions:

A. Call to Order: The Regular Meeting of the Personnel Commission was called to order at 3:30 p.m.

B. Roll Call: Commissioners Andresen, Baltazar, and Cherep were present.

C. Pledge of Allegiance: Commissioner Cherep led all in attendance in the Pledge of Allegiance.

D. Motion to Approve Agenda: November 14, 2023

It was moved and seconded to approve the agenda as submitted. The motion passed.

Commissioner	M	S		Yes	No	Abstain	Absent
Paul Andresen	✓			✓			
Audrey Cherep				✓			
Susan Baltazar		✓		✓			

E. Motion to Approve Minutes: October 10, 2023

It was moved and seconded to approve the minutes as amended. The motion passed.

Commissioner	M	S		Yes	No	Abstain	Absent
Paul Andresen		✓		✓			
Audrey Cherep				✓			
Susan Baltazar	✓			✓			

F. Report from the Director of Classified Personnel: This is an opportunity for the Director of Classified Personnel to report on items relevant to Personnel Commission.

- *Executive Director of Classified Personnel, Brandon Tietze, updated the Commissioners regarding recruitments and the related work being done in Human Resources – Classified.*
- *Mr. Tietze explained some of the methods being explored to attract more applicants for substitute employment.*
- *Mr. Tietze discussed the recent creation and distribution of several guides related to Human Resources procedures.*
- *Mr. Tietze updated the Commissioners regarding the status of the ongoing Classified Salary Study.*
- *Mr. Tietze thanked the Human Resources – Classified staff for all their work.*

G. Personnel Commissioner Comments/Reports: This is time during which a Personnel Commissioner may make a brief announcement or report on his/her own activities relative to Commission business. This is not a time for discussion.

None

H. Communications: This is an opportunity for the Director of Classified Personnel to present informational items of interest to the members of the Personnel Commission, which are not action items on the agenda.

1. AFSCME Report

None

2. Board of Trustees/Superintendent Report

None

3. Middle Managers Association Report

None

4. CSEA Report

None

5. Assistant Superintendent of Human Resources Report

None

I. Public Comments: Public Comments is the time when members of the audience may address the Personnel Commission on items not scheduled on the meeting's agenda. All speakers are limited to five (5) minutes. When there is a large number of speakers, the Personnel Commission may reduce the allotted time to three (3) minutes per speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during "Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

None

- II. Consent Calendar:** Items are considered routine, require no discussion, and are normally approved all at once by the Personnel Commission. However, members of the Personnel Commission, staff, or the public may request an item be clarified and/or discussed.

A. Approval of Classified Personnel Eligibility List(s):

List Establishment

Eligibles

Community Schools Coordinator

10

Food Services Assistant I

31

School Library Media Technician

18

List Abolishment

Eligibles

None

List Extension

Eligibles

(PC Rule §6.1.3.: *Duration of Eligibility Lists*)

Athletic Facilities Worker I

27

Athletic Facilities Worker II

12

It was moved and seconded to approve the Consent Calendar in its entirety. The motion passed.

Commissioner	M	S	Yes	No	Abstain	Absent
Paul Andresen	✓		✓			
Audrey Cherep			✓			
Susan Baltazar		✓	✓			

III. Action/Discussion Items/or Other Information:

- A. Discussion Item(s):** These items are submitted for discussion only. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Commission.

None

- B. Action Item(s):** These items are presented for ACTION at this time.

1. Approval of the Accelerated Hiring Rate of salary step 04 for the classification of Food Services Assistant I effective December 15, 2023.
2. Reclassification(s):
Recommendation: *Approve*

- a. Approval of the reclassification of Maricela Robles-Leos (ID# 6400005012) from Administrative Assistant – Program Support, to Administrative Assistant – Program Support (Bilingual) at salary range CSEA-59, effective November 15, 2023.

It was moved and seconded to approve all Action Items as submitted. The motion passed.

Commissioner	M	S	Yes	No	Abstain	Absent
Paul Andresen	✓		✓			
Audrey Cherep			✓			
Susan Baltazar		✓	✓			

- C. Information Item(s):** These items are placed on the agenda as information and do not require discussion.

1. Active Recruitment Status Update
2. Advanced Step Placement Status Report
3. Items Submitted for Board Approval – October

IV. Next Regular Personnel Commission Meeting:

Wednesday, December 13, 2023, at 3:30 p.m. – *District Office Board Room*

V. Closed Session:

- ❖ **Public Comments for Closed Session Items ONLY:** Persons wishing to address the Personnel Commission regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

None

VI. Adjournment:

There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned

It was moved and seconded to adjourn the Personnel Commission meeting. The motion passed.

Commissioner	M	S	Yes	No	Abstain	Absent
Paul Andresen	✓		✓			
Audrey Cherep			✓			
Susan Baltazar		✓	✓			

TIME ADJOURNED: 3:58 p.m.

Audrey Cherep
Chairperson, Personnel Commission
Anaheim Union High School District

If you wish to receive a full copy of the Personnel Commission Agenda Packet, please contact the Personnel Commission Office at (714)999-3549.

UNLIMITED YOU**ANAHEIM UNION HIGH SCHOOL DISTRICT**

501 NORTH CRESCENT WAY • ANAHEIM, CA • 92801

(714) 999-2576 Fax: (714) 220-4502

HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023(2)-B04-GL

POSITION: Accounting Technician
 RECRUITMENT TYPE: OPEN
 CERTIFICATION TYPE: DUAL CERTIFICATION

DATE ADVERTISED: 08/23/23 - 09/14/23

NUMBER OF APPLICATIONS RECEIVED:	124
NUMBER OF QUALIFIED APPLICANTS:	52
<u>MULTIPLE CHOICE EXAM: 10/25/2023, 0% WEIGHT</u>	
NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	35
NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	29
<u>PERFORMANCE EXAM: 11/13/2023, 0% WEIGHT</u>	
NUMBER OF APPLICANTS PARTICIPATING IN PERFORMANCE EXAM	23
NUMBER OF APPLICANTS PASSING PERFORMANCE EXAM	15
<u>STRUCTURED INTERVIEW: 11/26/2023, 100% WEIGHT</u>	
NUMBER OF APPLICANTS PARTICIPATING IN STRUCTURED INTERVIEW	10
NUMBER OF APPLICANTS PASSING STRUCTURED INTERVIEW	08

TOTAL NUMBER CERTIFIED ON ELIGIBILITY LIST:	08
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 BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

 12/7/23
 DATE

CERTIFICATION DATE: 12/13/2023
 EXPIRATION DATE: 06/13/2024
 EXTENDED EXPIRATION DATE:

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HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023(3)-R01-MD

POSITION: Bus Driver (Open)

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 08/18/23 - 10/31/23

NUMBER OF APPLICATIONS RECEIVED:	30
NUMBER OF QUALIFIED APPLICANTS:	03

PERFORMANCE EXAM: 10/19/2023, 100% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN PERFORMANCE EXAM	03
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NUMBER OF APPLICANTS PASSING PERFORMANCE EXAM	03
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TOTAL NUMBER CERTIFIED ON ELIGIBILITY LIST:	03
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BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

12/6/23
DATE

CERTIFICATION DATE: 11/14/2023
 EXPIRATION DATE: 05/14/2024
 EXTENDED EXPIRATION DATE:

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HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2022(2)-E23-ND

POSITION: Instructional Assistant – Behavioral Support

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 07/12/2022 – 08/02/2022

NUMBER OF APPLICATIONS RECEIVED:	36
NUMBER OF QUALIFIED APPLICANTS:	26

MULTIPLE CHOICE EXAM: 07/31/2022, 100% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	26
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NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	11
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TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	09
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 BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

12/4/23

 DATE

CERTIFICATION DATE: 08/08/2022
 EXPIRATION DATE: 08/08/2023
 EXTENDED EXPIRATION DATE:

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HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023(2)-E23-MD

POSITION: Instructional Assistant – Behavioral Support

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 09/25/2023 – 10/16/2023

NUMBER OF APPLICATIONS RECEIVED:	35
NUMBER OF QUALIFIED APPLICANTS:	35

MULTIPLE CHOICE EXAM: 10/22/2023, 100% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	35
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NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	27
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TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	27
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 BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

12/4/23

 DATE

CERTIFICATION DATE: 11/14/2023
 EXPIRATION DATE: 05/14/2024
 EXTENDED EXPIRATION DATE:

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HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023(3)-E23-AL

POSITION: Instructional Assistant – Behavioral Support

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 10/31/2023 – 11/21/2023

NUMBER OF APPLICATIONS RECEIVED:	48
NUMBER OF QUALIFIED APPLICANTS:	48

MULTIPLE CHOICE EXAM: 12/03/2023, 100% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	48
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NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	24
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TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	24
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BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

12/4/23
DATE

CERTIFICATION DATE: 12/13/2023
EXPIRATION DATE: 05/14/2024
EXTENDED EXPIRATION DATE:

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HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023-EV3-ND

POSITION: Instructional Assistant – Deaf/Hard of Hearing

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 03/28/2023 – 04/18/2023

NUMBER OF APPLICATIONS RECEIVED:	5
NUMBER OF QUALIFIED APPLICANTS:	3

TRAINING & EXPERIENCE (T&E) EVALUATION: 04/30/2023, 100% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN T&E EVALUATION	3
NUMBER OF APPLICANTS PASSING T&E EVALUATION	3

TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	03
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 BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

12/4/23

 DATE

CERTIFICATION DATE: 05/09/2023
 EXPIRATION DATE: 05/09/2024
 EXTENDED EXPIRATION DATE:

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HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023-EM3-ND

POSITION: Instructional Assistant – Medically Fragile/Orthopedically Impaired

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 01/11/2023 – 03/15/2023

NUMBER OF APPLICATIONS RECEIVED:	20
NUMBER OF QUALIFIED APPLICANTS:	11

MULTIPLE CHOICE EXAM: 03/19/2023, 100% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	9
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NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	4
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TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	4
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 BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

12/4/23
 DATE

CERTIFICATION DATE: 04/18/2023
 EXPIRATION DATE: 04/18/2024
 EXTENDED EXPIRATION DATE:

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HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023(3)-EM3-MD

POSITION: Instructional Assistant – Medically Fragile/Orthopedically Impaired

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 08/15/2023 – 09/05/2023

NUMBER OF APPLICATIONS RECEIVED:	9
NUMBER OF QUALIFIED APPLICANTS:	3

MULTIPLE CHOICE EXAM: 09/19/2023 , 100% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	3
NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	2

TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	02
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BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

12/4/23
DATE

CERTIFICATION DATE: 09/12/2023

EXPIRATION DATE: 03/12/2024

EXTENDED EXPIRATION DATE:

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HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023(4)-EM3-ND

POSITION: Instructional Assistant – Medically Fragile/Orthopedically Impaired

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 10/05/2023 – 10/26/2023

NUMBER OF APPLICATIONS RECEIVED:	09
NUMBER OF QUALIFIED APPLICANTS:	07

MULTIPLE CHOICE EXAM: 11/01/2023, 100% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	07
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NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	06
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TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	06
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 BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

12/4/23

 DATE

CERTIFICATION DATE: 11/14/2023
 EXPIRATION DATE: 05/14/2024
 EXTENDED EXPIRATION DATE:

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HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023(5)-EM3-AL

POSITION: Instructional Assistant – Medically Fragile/Orthopedically Impaired

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 10/31/2023 – 11/21/2023

NUMBER OF APPLICATIONS RECEIVED:	07
NUMBER OF QUALIFIED APPLICANTS:	05

MULTIPLE CHOICE EXAM: 12/03/2023, 100% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	05
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NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	02
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TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	02
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BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

12/4/23
DATE

CERTIFICATION DATE: 12/13/2023

EXPIRATION DATE: 06/13/2024

EXTENDED EXPIRATION DATE:

UNLIMITED YOU**ANAHEIM UNION HIGH SCHOOL DISTRICT**

501 NORTH CRESCENT WAY - ANAHEIM, CA - 92801

(714) 999-2576 Fax: (714) 220-4502

HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023(2)-E24-MD

POSITION: Instructional Assistant – Specialized Academic Support

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 09/20/2023 – 10/11/2023

NUMBER OF APPLICATIONS RECEIVED:	12
NUMBER OF QUALIFIED APPLICANTS:	12

MULTIPLE CHOICE EXAM: 10/29/2023, 100% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	12
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NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	08
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TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	08
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 BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

12/4/23

 DATE

CERTIFICATION DATE: 11/14/2023
 EXPIRATION DATE: 05/14/2024
 EXTENDED EXPIRATION DATE:

UNLIMITED YOU**ANAHEIM UNION HIGH SCHOOL DISTRICT**

501 NORTH CRESCENT WAY • ANAHEIM, CA • 92801

(714) 999-2576 Fax: (714) 220-4502

HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023(2)-E24B-MD

POSITION: Instructional Assistant – Specialized Academic Instruction/Bilingual

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 10/17/2023 – 11/07/2023

NUMBER OF APPLICATIONS RECEIVED:	31
NUMBER OF QUALIFIED APPLICANTS:	18

MULTIPLE CHOICE EXAM: 11/08/2023, 0% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	18
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NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	15
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BILINGUAL EXAM: 11/10/2023, 0% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN BILINGUAL EXAM	15
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NUMBER OF APPLICANTS PASSING BILINGUAL EXAM	13
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PERFORMANCE EXAM: 11/15/2023 , 100% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN PERFORMANCE EXAM	13
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NUMBER OF APPLICANTS PASSING PERFORMANCE EXAM	11
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TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	11
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 BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

12/4/23
 DATE

CERTIFICATION DATE: 12/13/2023
 EXPIRATION DATE: 06/13/2024
 EXTENDED EXPIRATION DATE:

UNLIMITED YOU**ANAHEIM UNION HIGH SCHOOL DISTRICT**

501 NORTH CRESCENT WAY • ANAHEIM, CA • 92801

(714) 999-2576 Fax: (714) 220-4502

HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2022-IA-VI-ND

POSITION: Instructional Assistant – Visually Impaired

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 11/15/2022 – 01/31/2023

NUMBER OF APPLICATIONS RECEIVED:	18
NUMBER OF QUALIFIED APPLICANTS:	8

MULTIPLE CHOICE EXAM: 12/18/2022, 100% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	8
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NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	5
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TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	5
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BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

12/4/23
DATE

CERTIFICATION DATE: 02/14/2023

EXPIRATION DATE: 02/14/2024

EXTENDED EXPIRATION DATE:

UNLIMITED YOU**ANAHEIM UNION HIGH SCHOOL DISTRICT**

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HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023-IA-VI-ND

POSITION: Instructional Assistant – Visually Impaired

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 03/28/2023 – 11/06/2023

NUMBER OF APPLICATIONS RECEIVED:	64
NUMBER OF QUALIFIED APPLICANTS:	30

STRUCTURED INTERVIEW: 10/04/2023, 100% WEIGHT	
NUMBER OF APPLICANTS PARTICIPATING IN STRUCTURED INTERVIEW	30
NUMBER OF APPLICANTS PASSING STRUCTURED INTERVIEW	10

TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	10
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 BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

 12/4/23
 DATE

 CERTIFICATION DATE: 11/14/2023
 EXPIRATION DATE: 05/14/2024
 EXTENDED EXPIRATION DATE:

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HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023-N20-MD

POSITION: Lead Campus Safety Aide
RECRUITMENT TYPE: OPEN
CERTIFICATION TYPE: OPEN/PROMOTIONAL

DATE ADVERTISED: 06/16/23 - 07/09/23

NUMBER OF APPLICATIONS RECEIVED:	84
NUMBER OF QUALIFIED APPLICANTS:	58

<u>MULTIPLE CHOICE EXAM: 7/27/2023, 100% WEIGHT</u>	
NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	28
NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	26

TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	22
TOTAL NUMBER CERTIFIED ON PROMOTIONAL ELIGIBILITY LIST:	04

BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

12/6/23
DATE

CERTIFICATION DATE: 12/13/2023
EXPIRATION DATE: 06/12/2024
EXTENDED EXPIRATION DATE:

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HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023-S05-TM

POSITION: OFFICE ASSISTANT (BILINGUAL & NON-BILINGUAL)

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 08/15/2023 – 09/05/2023

NUMBER OF APPLICATIONS RECEIVED:	252
NUMBER OF QUALIFIED APPLICANTS:	100

PERFORMANCE EXAM: 09/28/2023, 100% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN PERFORMANCE EXAM	100
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NUMBER OF APPLICANTS PASSING PERFORMANCE EXAM	35
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BILINGUAL EXAM: 9/28/2023, 0% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN BILINGUAL EXAM	35
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NUMBER OF APPLICANTS PASSING BILINGUAL EXAM	12
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TOTAL NUMBER CERTIFIED ON BILINGUAL ELIGIBILITY LIST:	12
TOTAL NUMBER CERTIFIED ON NON-BILINGUAL ELIGIBILITY LIST:	35



 BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

 12/7/23
 DATE

 CERTIFICATION DATE: 12/12/2023
 EXPIRATION DATE: 06/10/2024
 EXTENDED EXPIRATION DATE:

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HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023-O27-MD

POSITION: Plant Manager I
RECRUITMENT TYPE: OPEN
CERTIFICATION TYPE: OPEN & PROMOTIONAL

DATE ADVERTISED: 06/29/23 - 07/24/23

NUMBER OF APPLICATIONS RECEIVED:	50
NUMBER OF QUALIFIED APPLICANTS:	29

MULTIPLE CHOICE EXAM: 08/25/2023, 0% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	27
NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	25

STRUCTURED INTERVIEW: 09/27/2023, 100% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN STRUCTURED INTERVIEW	20
NUMBER OF APPLICANTS PASSING STRUCTURED INTERVIEW	15

TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	02
TOTAL NUMBER CERTIFIED ON PROMOTIONAL ELIGIBILITY LIST:	13



 BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

12/7/23

 DATE

CERTIFICATION DATE: 12/13/2023
 EXPIRATION DATE: 06/12/2024
 EXTENDED EXPIRATION DATE:

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HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023-O28-MD

POSITION: Plant Manager II
 RECRUITMENT TYPE: OPEN
 CERTIFICATION TYPE: OPEN & PROMOTIONAL

DATE ADVERTISED: 06/29/23 - 07/24/23

NUMBER OF APPLICATIONS RECEIVED:	66
NUMBER OF QUALIFIED APPLICANTS:	32

MULTIPLE CHOICE EXAM: 08/25/2023, 0% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	27
NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	20

STRUCTURED INTERVIEW: 09/27/2023, 100% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN STRUCTURED INTERVIEW	16
NUMBER OF APPLICANTS PASSING STRUCTURED INTERVIEW	12

TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	02
TOTAL NUMBER CERTIFIED ON PROMOTIONAL ELIGIBILITY LIST:	10

BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

12/7/23

DATE

CERTIFICATION DATE: 12/13/2023
 EXPIRATION DATE: 06/12/2024
 EXTENDED EXPIRATION DATE:

UNLIMITED YOU**ANAHEIM UNION HIGH SCHOOL DISTRICT**

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HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023-RA-MD

POSITION: Research Analyst

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 07/14/2023 – 08/06/2023

NUMBER OF APPLICATIONS RECEIVED:	79
NUMBER OF QUALIFIED APPLICANTS:	23

MULTIPLE CHOICE EXAM: [DATE], 0% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	23
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NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	15
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STRUCTURED INTERVIEW: [DATE], 100% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN STRUCTURED INTERVIEW	15
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NUMBER OF APPLICANTS PASSING STRUCTURED INTERVIEW	10
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TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	10
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BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

12/4/23
DATE

CERTIFICATION DATE: 10/10/2023

EXPIRATION DATE: 04/10/2024

EXTENDED EXPIRATION DATE:

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HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023(2)-O04(Sub)-MD

POSITION: Custodian (Substitute)

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: Substitute List

DATE ADVERTISED: 10/13/23 - 11/05/23

NUMBER OF APPLICATIONS RECEIVED:	80
NUMBER OF QUALIFIED APPLICANTS:	74

MULTIPLE CHOICE EXAM: 11/12/2023, 0% WEIGHT

NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	45
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NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	36
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TOTAL NUMBER CERTIFIED ON ELIGIBILITY LIST:	36
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 BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

12/7/23

 DATE

CERTIFICATION DATE: 12/13/2023
 EXPIRATION DATE: 06/12/2024
 EXTENDED EXPIRATION DATE:

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HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2022-E11-ND

POSITION: LANGUAGE TESTING ASSISTANT

DATE ADVERTISED: 09/14/22 – 10/05/22

NUMBER OF APPLICATIONS RECEIVED:	106
NUMBER OF QUALIFIED APPLICANTS:	89

BILINGUAL WRITTEN EXAM:

NUMBER OF APPLICANTS PARTICIPATING IN BILINGUAL EXAM	89
NUMBER OF APPLICANTS PASSING BILINGUAL EXAM	51

MULTIPLE CHOICE EXAM:

NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	55
NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	42

PERFORMANCE EXAM:

NUMBER OF APPLICANTS PARTICIPATING IN PERFORMANCE EXAM	42
NUMBER OF APPLICANTS PASSING PERFORMANCE EXAM	22

STRUCTURED INTERVIEW:

NUMBER OF APPLICANTS PARTICIPATING IN STRUCTURED INTERVIEW	22
NUMBER OF APPLICANTS PASSING STRUCTURED INTERVIEW	18

BILINGUAL ORAL EXAM:

NUMBER OF APPLICANTS PARTICIPATING IN BILINGUAL EXAM	18
NUMBER OF APPLICANTS PASSING BILINGUAL EXAM	16

TOTAL NUMBER CERTIFIED ON PROMOTIONAL ELIGIBILITY LIST:	05
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TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	11
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STRUCTURED INTERVIEW PANEL:JESSICA ALCANTAR, MPPA, OSD ENROLLMENT CENTER MANAGER, OXNARD SD
YOON SUN KIM, DISTRICT BIL/BIC LANGUAGE TECHNICIAN, WALNUT VALLEY USD

BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

CERTIFICATION DATE: 01/17/2023

EXPIRATION DATE: 01/17/2024

EXTENDED EXPIRATION DATE: 04/17/2024

CLASSIFICATION		POSTING/SCREENING					
Job Title	Exam Plan #	Assigned Technician	Recruitment Type	Certification Type	Date Posted	Date Closed	Calendar Days Posted
Campus Safety Aide (Substitute)	2022(6)-N02(Sub)-MD	Maryam	Open	Substitute	12/23/22	1/15/23	23
Health Services Technician (Substitute)	2023-H01(Sub)-ND	Tatiana	Open	Substitute	1/18/23	2/8/23	21
Clerical/Secretary Series (Substitute)	2023-CLER-SUB-TM	Tatiana	Open	Substitute	1/19/23	2/12/23	24
Warehouse Worker - Nutrition & Central Services (Substitute)	2023-W06-MD	Maryam	Open	Substitute	1/24/23	2/14/23	21
Bus Driver (Substitute)	2023-SUBR01-MD	Maryam	Open	Substitute	2/15/23	5/15/23	89
Technology Services Technician I	2023-I19-MD	Maryam	Open	Open	3/7/23	3/28/23	21
Health Services Technician (Substitute)	2023(2)-H01(Sub)-ND	Natalie	Open	Substitute	6/6/23	Continuous	
Transportation Van Driver	2023-R09-MD	Maryam	Open	Open	6/16/23	7/9/23	23
Bus Driver (Substitute)	2023(2)-SUBR01-MD	Maryam	Open	Substitute	6/21/23	Continuous	
Clerical/Secretary Series (Substitute)	2023(3)-CLER-SUB-TM	Gaby	Open	Substitute	8/15/23	9/12/23	28
Food Services Assistant III	2023-F05-TM	Tatiana	Promotional	Promotional	8/23/23	9/13/23	21
Translator/Interpreter (Spanish)	2023-S15P-TM	Tatiana	Open	Open	9/8/23	10/1/23	23
Behavior Intervention Specialist	2023-E33-MD	Andres	Open	Dual Cert	9/18/23	10/9/23	21
Family and Community Engagement Specialist (Spanish)	2023(2)-FACES-TM	Tatiana	Open	Dual Cert	9/26/23	10/17/23	21
Substitute Instructional Assistant (SYS-SERIES)	2023-SYS-SUB-MD	Andres	Open	Substitute	10/13/23	Continuous	
Food Services Assistant I (Permanent & Substitute)	2023(5)-F02-TM	Tatiana	Open	Open	10/25/23	11/15/23	21
Senior Payroll Technician	2023-B13-TM	Gaby	Open	Open	10/26/23	11/16/23	21
Language Testing Assistant	2023-E11-TM(Temp)	Tatiana	Open	Open	11/13/23	11/30/23	
Licensed Vocational Nurse (LVN)	2023(3)-H04-TM	Tatiana	Open	Open	11/15/23	12/6/23	

ADVANCED STEP PLACEMENT REPORT														
Effective Date	Classification (full job title)	MO	HR	Salary Range	Adv Step	Step 1 Monthly Rate	Step 1 Hourly Rate	Adv Step Monthly Rate	Adv Step Hourly Rate	Annual Cost at Step 1	Annual Cost at Adv Step	Amount Change by Hour	Amount Change by Month	Amount Change by Year
2023-24														
8/1/2023	Technology Services Technician I	10	8	AFSCME -57	7	\$4,816	\$27.39	\$5,968	\$33.90	\$47,477	\$58,761	\$6.51	\$1,128	\$11,284
8/1/2023	Secretary Attendance - Bilingual	10	8	CSEA-53	3	\$4,366	\$24.81	\$4,714	\$27.19	\$43,005	\$47,130	\$2.38	\$413	\$4,125
7/26/2023	Director of Arts Education	12	8	ADMIN-35	2	\$13,605	\$78.49	\$13,910	\$80.25	\$163,262	\$166,923	\$1.76	\$305	\$3,661
8/2/2023	Athletic Trainer	11.5	8	CSEA- 62	4	\$5,521	\$31.38	\$6,216	\$35.33	\$62,552	\$70,426	\$3.95	\$685	\$7,874
8/7/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	5	\$4,154	\$23.60	\$4,861	\$27.64	\$27,612	\$32,339	\$4.04	\$525	\$4,727
8/30/2023	Instructional Assistant - Specialized Academic Instruction	9	5.75	CSEA-43	7	\$3,413	\$19.40	\$4,244	\$24.13	\$21,753	\$27,056	\$4.73	\$589	\$5,304
9/18/2023	Director of Maintenance & Operations	12	8	ADMIN-38	3	\$13,155	\$75.89	\$13,766	\$79.42	\$157,854	\$165,196	\$3.53	\$612	\$7,343
10/2/2023	District and Community Use Mgr	12	8	MGMT-13	5	\$6,572	\$37.92	\$7,667	\$44.23	\$78,875	\$92,000	\$6.31	\$1,094	\$13,125
8/23/2023	Technology Services Technician I	10	8	AFSCME -57	4	\$4,816	\$27.39	\$5,406	\$30.74	\$47,477	\$53,283	\$3.35	\$581	\$5,807
9/5/2023	Instructional Assistant - Medically Fragile	9	6	CSEA-51	6	\$4,154	\$23.60	\$5,052	\$28.72	\$27,612	\$33,603	\$5.12	\$666	\$5,990
8/7/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	7	\$4,154	\$23.60	\$5,148	\$29.27	\$27,612	\$34,246	\$5.67	\$737	\$6,634
8/7/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	4	\$4,154	\$23.60	\$4,671	\$26.54	\$27,612	\$31,052	\$2.94	\$382	\$3,440
8/7/2023	Instructional Assistant - Visually Impaired	9	6	CSEA-51	3	\$4,154	\$23.60	\$4,497	\$25.54	\$27,612	\$29,882	\$1.94	\$252	\$2,270
8/21/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	2	\$4,154	\$23.60	\$4,316	\$24.55	\$27,612	\$28,724	\$0.95	\$124	\$1,112
8/21/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	4	\$4,154	\$23.60	\$4,671	\$26.54	\$27,612	\$31,052	\$2.94	\$382	\$3,440
9/18/2023	Instructional Assistant - Specialized Academic Instruction	9	5.75	CSEA - 43	4	\$3,413	\$19.40	\$3,846	\$21.84	\$21,753	\$24,488	\$2.44	\$304	\$2,736
6/28/2023	Mechanic	12	8	AFSCME-61	3	\$5,298	\$30.10	\$5,729	\$32.55	\$62,609	\$67,705	\$2.45	\$425	\$5,096
9/5/2023	Instructional Assistant - Behavioral Support	9	6	CSEA - 51	4	\$4,154	\$23.60	\$4,671	\$26.54	\$27,612	\$31,052	\$2.94	\$382	\$3,440
9/13/2023	Instructional Assistant - Behavioral Support	9	6	CSEA - 51	3	\$4,154	\$23.60	\$4,497	\$25.54	\$27,612	\$29,882	\$1.94	\$252	\$2,270
8/10/2023	Warehouse Worker	9	8	AFSCME-51	3	\$4,154	\$23.60	\$4,497	\$25.53	\$36,817	\$39,827	\$1.93	\$335	\$3,011
10/5/2023	Instructional Assistant - Specialized Academic Instruction	9	5.75	CSEA - 43	3	\$3,413	\$19.40	\$2,633	\$21.03	\$21,753	\$23,580	\$1.63	\$203	\$1,828
10/18/2023	Instructional Assistant - Specialized Academic Instruction	9	5.75	CSEA - 43	3	\$3,413	\$19.40	\$2,633	\$21.03	\$21,753	\$23,580	\$1.63	\$203	\$1,828
8/23/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	2	\$4,154	\$23.60	\$4,316	\$24.55	\$27,612	\$28,724	\$0.95	\$124	\$1,112
11/13/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	4	\$4,154	\$23.60	\$4,497	\$25.54	\$27,612	\$29,882	\$1.94	\$252	\$2,270
10/11/2023	Campus Safety Aide	9	7	CSEA-43	5	\$3,413	\$19.40	\$3,999	\$22.72	\$26,481	\$31,013	\$3.32	\$504	\$4,532
10/23/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	4	\$4,154	\$23.60	\$4,497	\$24.55	\$27,612	\$28,724	\$0.95	\$124	\$1,112
11/13/2023	SAI Bilingual is requesting ASP	9	5.75	CSEA- 47	4	\$3,763	\$21.36	\$4,241	\$24.08	\$23,950	\$27,000	\$2.72	\$339	\$3,050
11/6/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	2	\$4,154	\$23.60	\$4,316	\$24.55	\$27,612	\$28,724	\$0.95	\$124	\$1,112
11/6/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	4	\$4,154	\$23.60	\$4,671	\$26.54	\$27,612	\$31,052	\$2.94	\$382	\$3,440
11/6/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	2	\$4,154	\$23.60	\$4,316	\$24.55	\$27,612	\$28,724	\$0.95	\$124	\$1,112
11/16/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	2	\$4,154	\$23.60	\$4,497	\$25.54	\$27,612	\$29,882	\$1.94	\$252	\$2,270
11/27/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	3	\$4,154	\$23.60	\$5,148	\$29.27	\$27,612	\$34,246	\$5.67	\$737	\$6,634
11/11/2023	Instructional Assistant - Medically Fragile	9	6	CSEA-51	5	\$4,154	\$23.60	\$4,861	\$27.64	\$27,612	\$32,339	\$4.04	\$525	\$4,727
2023-2024 TOTAL FISCAL IMPACT \$118,417														

Human Resources Division, Classified Personnel

Board of Trustees
November 16, 2023

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1. Retirements/Resignations/Terminations, effective as noted:

	<u>Location:</u>	<u>Effective</u>
Alviso, Jennifer Licensed Vocational Nurse	Ball Jr. High School	11/01/2023
Bravo, Belinda Instructional Assistant – Medically Fragile/Orthopedically Impaired	Katella High School	11/16/2023
Chavez, Marisela Instructional Assistant – Specialized Academic Instruction	South Jr. High School	10/27/2023
Galindo-Nava, Sullivan Instructional Assistant – Adult Transition	Magnolia High School	10/20/2023
Garcia, Cindy Instructional Assistant – Behavioral Support	Loara High School	10/25/2023
Germano, Laura Instructional Assistant – Behavioral Support	Hope School	10/31/2023
Gomez, Daniel Food Services Assistant I	Brookhurst Jr. High School	10/17/2023
Gonzalez, Christina Instructional Assistant – Behavioral Support	Hope School	10/31/2023
Hernandez, Selena Instructional Assistant – Specialized Academic Instruction	Loara High School	10/11/2023
Lopez, Oscar Instructional Assistant – Adult Transition	Gilbert High School	10/02/2023
McDonnell, Monica Instructional Assistant – Specialized Academic Instruction	South Jr. High School	11/02/2023
Morales, Fabiola Instructional Assistant – Specialized Academic Instruction	Kennedy High School	10/27/2023
Morales, Guimel Food Services Assistant I	Kennedy High School	10/27/2023
Nguyen, John Instructional Assistant – Behavioral Support	Hope School	11/09/2023

Human Resources Division, Classified Personnel

Board of Trustees
November 16, 2023

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Paniagua, Samantha Instructional Assistant – Bilingual (Spanish)	Magnolia High School	10/13/2023
Prieto, Brittany Instructional Assistant – Behavioral Support	Hope School	10/25/2023
Rahmany, Masud Bus Driver	Transportation Department	10/27/2023
Ruiz, Karla Sr. Payroll Technician	Payroll Department	10/19/2023
Salgado Ramirez, Yesenia Food Services Assistant I	Kennedy High School	10/20/2023
Stroud, Toni ASB Accounting Technician	Loara High School	06/14/2024
Vazquez, Karina Instructional Assistant – Visually Impaired	Anaheim High School	10/30/2023

2. **Employment, effective as noted:**

	<u>Range/Step:</u>	<u>Effective:</u>
Permanent Employees:		
Aaby, Lucila Food Services Assistant I	41/01	10/05/2023
Arellano, Jonathan Instructional Assistant – Specialized Academic Instruction	43/01	11/13/2023
Armbruster, William Instructional Assistant – Behavioral Support	51/01	10/09/2023
Calzada Magana, Kimberly Instructional Assistant – Specialized Academic Instruction	43/03	10/04/2023
Chavarria Martinez, Maria Office Assistant – Bilingual	47/01	10/12/2023
Garcia, Armando Instructional Assistant – Medically Fragile/Orthopedically Impaired	51/01	11/01/2023
Gomez, Daniel Food Services Assistant I	41/01	10/13/2023

Human Resources Division, Classified Personnel

Board of Trustees
November 16, 2023

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Gonzalez, Senaida Food Services Assistant I	41/01	11/01/2023
Hoekstra, Geraldine Food Services Assistant I	41/01	10/16/2023
Janec, Rosabell Instructional Assistant – Behavioral Support	51/01	11/03/2023
Jovel, Allyson Instructional Assistant – Behavioral Support	51/04	10/23/2023
Larue, Gwendolyn Food Services Assistant I	41/01	10/16/2023
Leon, Dianna Campus Safety Aide	43/05	10/11/2023
Mendoza, Jessica Instructional Assistant – Specialized Academic Instruction	43/01	10/10/2023
Millan, Karina School Library Media Technician	51/04	11/16/2023
Miranda-Viramontes, Armando Instructional Assistant – Behavioral Support	51/01	10/23/2023
Munoz, Priscilla Instructional Assistant – Specialized Academic Instruction	43/01	10/30/2023
Parson, Josef Food Services Assistant I	41/05	10/16/2023
Quevedo, Esperanza Food Services Assistant I	41/01	10/18/2023
Ramirez, Jose Campus Safety Aide	43/03	11/06/2023
Reynaga, Stephanie Instructional Assistant – Specialized Academic Instruction	43/01	10/30/2023
Rios Vargas, Daniela Instructional Assistant – Bilingual (Spanish)	47/04	10/05/2023
Solano Arellano, Leticia Food Services Assistant I	41/01	10/23/2023

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Soliman, Marsil Instructional Assistant – Specialized Academic Instruction	43/03	10/18/2023
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Williams, Matthew Instructional Assistant – Behavioral Support	51/01	10/12/2023
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Promotions:

Alcala, Natalia Instructional Assistant – Behavioral Support	51/01	11/03/2023
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Arias, Eduardo Instructional Assistant – Behavioral Support	51/01	11/03/2023
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Dosal, Patricia Food Services Manager I	03/01	10/10/2023
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Hernandez Diosdado, Alejandra Community Schools Coordinator	08/01	10/09/2023
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Hughes, Cherice Instructional Assistant – Adult Transition	51/04	10/04/2023
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Lewis, Noemi Secretary – Registrar/Records (Bilingual)	53/03	10/30/2023
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Maldonado, Richard Driver Instructor	57/08	10/06/2023
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Martinez, Maria Food Services Assistant II	49/05	10/11/2023
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Medina, Emma Food Services Assistant II	49/05	10/10/2023
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Price, Diondre Instructional Assistant – Behavioral Support	51/01	10/18/2023
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Substitute Employees:

Aguilar, Janet Substitute Food Services Assistant I	41/01	10/27/2023
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Al Soheil, Fatima Substitute Instructional Assistant – Adult Transition	51/01	10/06/2023
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Al Soheil, Fatima Substitute Instructional Assistant – Behavioral Support	51/01	10/06/2023
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Al Soheil, Fatima Substitute Instructional Assistant – Medically Fragile/Orthopedically Impaired	51/01	10/06/2023
Al Soheil, Fatima Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/06/2023
Garcia-Pliego, Kimberly AVID Tutor	\$16/Hr.	10/05/2023
Garibay-Contreras, Jose Substitute Instructional Assistant – Adult Transition	51/02	10/12/2023
Garibay-Contreras, Jose Substitute Instructional Assistant – Behavioral Support	51/01	10/12/2023
Garibay-Contreras, Jose Substitute Instructional Assistant – Medically Fragile/Orthopedically Impaired	51/01	10/12/2023
Garibay-Contreras, Jose Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/12/2023
Hoggard, Tony Substitute Bus Driver	55/03	10/30/2023
Lazcano Ramirez, Tory Substitute Instructional Assistant – Adult Transition	51/01	11/01/2023
Lazcano Ramirez, Tory Substitute Instructional Assistant – Behavioral Support	51/01	11/01/2023
Lazcano Ramirez, Tory Substitute Instructional Assistant – Medically Fragile/Orthopedically Impaired	51/01	11/01/2023
Lazcano Ramirez, Tory Substitute Instructional Assistant – Specialized Academic Instruction	43/01	11/01/2023
Lund, Suzanne Substitute Instructional Assistant – Adult Transition	51/01	10/13/2023

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Lund, Suzanne Substitute Instructional Assistant – Behavioral Support	51/01	10/13/2023
Lund, Suzanne Substitute Instructional Assistant – Medically Fragile/Orthopedically Impaired	51/01	10/13/2023
Lund, Suzanne Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/13/2023
Mc Feggan, William III Substitute Custodian	48/01	10/27/2023
Monroe, Patrick Substitute Custodian	48/01	10/11/2023
Morales, Fabiola Substitute Instructional Assistant – Bilingual (Spanish)	47/01	10/30/2023
Morales, Fabiola Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/30/2023
Munoz, Michelle Substitute Instructional Assistant – Adult Transition	51/01	10/12/2023
Munoz, Michelle Substitute Instructional Assistant – Behavioral Support	51/01	10/12/2023
Munoz, Michelle Substitute Instructional Assistant – Medically Fragile/Orthopedically Impaired	51/01	10/12/2023
Munoz, Michelle Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/12/2023
Nguyen, Leo AVID Tutor	\$16/hr.	10/04/2023
Parsons, Jared Substitute Bus Driver	55/03	10/23/2023
Pham, Huy Tutor	\$16/Hr.	10/26/2023

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Ramirez, Maricela AVID Tutor	\$16/Hr.	10/26/2023
Ramirez Rodriguez, Andrew AVID Tutor	\$16/Hr.	10/13/2023
Ruiz, Karla Substitute Office Assistant	43/01	10/25/2023
Ruiz, Karla Substitute Office Assistant - Bilingual	47/01	10/25/2023
Ruiz, Karla Substitute Secretary	51/01	10/25/2023
Ruiz, Karla Substitute Secretary - Bilingual	53/01	10/25/2023
Salgado Ramirez, Yesenia Substitute Campus Safety Aide	43/03	10/23/2023
Samayoa, Amy AVID Tutor	\$16/Hr.	10/05/2023

Stipends:

Gutierrez-Guzman, Ana Bilingual Stipend (Spanish)	\$161/Month	08/01/2023
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3. Food Service Student Workers**Effective**

Beck, Jesse	10/11/2023
De La Luz, Alejandra	10/17/2023
Delgado Gonzalez, Emely	10/26/2023
Melena, Abigail	10/11/2023
Perez Zamora, Jose	10/04/2023
Pflaster, Adrienne	10/06/2023
Rincon, Yoselyn	10/26/2023
Vinh, Huyen	10/04/2023

**4. Workability, current minimum wage or stipend of \$256 effective as noted:
(Workability Grant Funds)****Effective**

Benitze, Fernando	10/30/2023
Bravo Ariza, Jade	10/24/2023
Dumas, Eric	01/16/2024
Lopez, Hector	10/09/2023
Marquez-Enriquez, Martin	10/09/2023
Munoz, Amy	10/23/2023
Peralta, Aileen	10/23/2023

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Rosales, Adrian	10/30/2023
Sanchez, Angel	11/01/2023
Santillan, Giselle	10/30/2023
Sharp, Hudson	10/28/2023

5. Accelerated Hiring Rate:

- A. Per approval by the Personnel Commission at their meeting on October 10, 2023, please approve an Accelerated Hiring Rate for the classification(s) listed below, with an effective date of, October 11, 2023:

<u>Classification:</u>	<u>Salary Range:</u>	<u>Accelerated Hiring Rate:</u>
Bus Driver	AFSCME – 55	Step - 03

6. Classified Salary Changes:

- A. Per classification revisions approved by the Personnel Commission on October 10, 2023, please approve the following salary range modifications with an effective date of, October 11, 2023:

<u>Classification:</u>	<u>Current Salary Range:</u>	<u>New Salary Range:</u>
Director of Public Communication (Formerly Public Information Manager)	ADMN - 37	ADMN - 38