



AGENDA

REGULAR MEETING

November 14, 2023 @ 3:30 p.m.

District Office, Board Room

This meeting will be digitally recorded

- ❖ **Instructions on Public Comments:** Persons wishing to address the Personnel Commission regarding an item scheduled for this meeting must submit the "Request to Address" card before consideration of that item. Persons wishing to address the Personnel Commission regarding an item within the Commissions subject matter jurisdiction but not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the "Request to Address" card before the Commission reaches that section of the agenda. All speakers are limited to five (5) minutes.

PERSONNEL COMMISSIONERS: Mr. Paul Andresen, Ms. Susan Baltazar, and Ms. Audrey Cherep

I. General Functions:

A. Call to Order: Regular Meeting of the Personnel Commission, November 14, 2023.

B. Roll Call:

C. Pledge of Allegiance:

D. Approval of Agenda for Regular Meeting on November 14, 2023

Moved:
Seconded:
Vote:
Moved:
Seconded:
Vote:

E. Approval of Minutes for Regular Meeting on October 10, 2023

Exhibit A

F. Report from the Director of Classified Personnel:

This is an opportunity for the Director of Classified Personnel to report on items relevant to Personnel Commission.

- General Comments

G. Personnel Commissioner Comments/Reports: This is the time during which a Personnel Commissioner may make a brief announcement or report on his/her own activities relative to Commission business. This is not a time for discussion.

If you will require an accommodation to participate in the Commission meeting, please notify the Personnel Commission Office at least 48 hours prior to the meeting.

H. Communications: The Communications section provides an opportunity for the Personnel Commission to hear from the individuals or representatives listed below.

1. AFSCME Report
2. CSEA Report
3. Middle Managers Association Report
4. Board of Trustees/Superintendent Report
5. Asst. Superintendent of Human Resources Report

I. Public Comments: Public Comments is the time when members of the audience may address the Personnel Commission on items not scheduled on the meeting's agenda. All speakers are limited to five (5) minutes. When there is a large number of speakers, the Personnel Commission may reduce the allotted time to three (3) minutes per speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during "Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

II. Consent Calendar: Items are considered routine, require no discussion, and are normally approved all at once by the Personnel Commission. However, members of the Personnel Commission, staff, or the public may request an item be clarified and/or discussed.

*Moved:
Seconded:
Vote:*

A. Approval of Classified Personnel Eligibility List(s):

<u>List Establishment</u>	<u># Eligibles</u>
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Community Schools Coordinator	10	<i>Exhibit B</i>
Food Services Assistant I	31	<i>Exhibit B</i>
School Library Media Technician	18	<i>Exhibit B</i>

<u>List Abolishment</u>	<u># Eligibles</u>
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None

<u>List Extension</u>	<u># Eligibles</u>
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(PC Rule §6.1.3.: *Duration of Eligibility Lists*)

Athletic Facilities Worker I	27	<i>Exhibit C</i>
Athletic Facilities Worker II	12	<i>Exhibit C</i>

III. Action/Discussion Items/or Other Information:

A. Discussion Item(s): These items are submitted for discussion only. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Commission.

None

B. Action Item(s): These items are presented for ACTION at this time.

1. Approval of the Accelerated Hiring Rate of salary step 04 for the classification of Food Services Assistant I effective December 15, 2023.

Exhibit D

*Moved:
Seconded:
Vote:*

2. Reclassification(s):
Recommendation: *Approve*

- a. Approval of the reclassification of Maricela Robles-Leos (ID# 6400005012) from Administrative Assistant – Program Support, to Administrative Assistant – Program Support (Bilingual) at salary range CSEA-59, effective November 15, 2023.

Exhibit E

*Moved:
Seconded:
Vote:*

C. Information Item(s): These items are placed on the agenda as information and do not require discussion.

1. Active Recruitment Status Update

Exhibit F

2. Advanced Step Placement Status Report

Exhibit G

3. Items Submitted for Board Approval – October

Exhibit H

IV. Next Regular Personnel Commission Meeting:

Tuesday, December 12, 2023, at 3:30 p.m. – *Board Room*

V. Closed Session:

- ❖ **Public Comments for Closed Session Items ONLY:** Persons wishing to address the Personnel Commission regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

None

VI. Adjournment:

There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned.

- A.** Approval of meeting adjournment at: _____

*Moved:
Seconded:
Vote:*

Submitted by:

Brandon Tietze
Secretary to the Personnel Commission
Executive Director, Classified

**ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION**

District Office Board Room
501 N. Crescent Way, Anaheim, CA 92803

MINUTES

REGULAR MEETING

October 10, 2023 @ 3:30 p.m.

District Office, Board Room

Electronically Recorded

Instructions on Public Comments: Persons wishing to address the Personnel Commission regarding an item scheduled for this meeting must submit the "Request to Address" card before consideration of that item. Persons wishing to address the Personnel Commission regarding an item within the Commissions subject matter jurisdiction, but not scheduled on this meeting's agenda, may speak during the Public Comments section by submitting the "Request to Address" card before the Commission reaches that section of the agenda. All speakers are limited to five (5) minutes.

PERSONNEL COMMISSIONERS: Mr. Paul Andresen, Ms. Susan Baltazar, Ms. Audrey Cherep

I. General Functions:

A. Call to Order: The Regular Meeting of the Personnel Commission was called to order at 3:30 p.m.

B. Roll Call: Commissioners Andresen, Baltazar, and Cherep were present.

C. Pledge of Allegiance: Commissioner Cherep led all in attendance in the Pledge of Allegiance.

D. Motion to Approve Agenda: October 10, 2023

It was moved and seconded to approve the agenda as submitted. The motion passed.

Commissioner	M	S		Yes	No	Abstain	Absent
Paul Andresen	✓			✓			
Audrey Cherep				✓			
Susan Baltazar		✓		✓			

E. Motion to Approve Minutes: September 12, 2023

- Executive Director of Classified Personnel, Brandon Tietze, noted a correction for the September 12 meeting minutes. Mr. Tietze noted that minutes erroneously indicated that Commissioner Andresen voted on action items, when, in fact, he was absent from the meeting.

It was moved and seconded to approve the minutes as amended. The motion passed.

Commissioner	M	S		Yes	No	Abstain	Absent
Paul Andresen	✓			✓			
Audrey Cherep				✓			
Susan Baltazar		✓		✓			

F. Report from the Director of Classified Personnel: This is an opportunity for the Director of Classified Personnel to report on items relevant to Personnel Commission.

- *Mr. Tietze updated the Commissioners regarding recruitments and the related work being done in Human Resources – Classified.*
- *Mr. Tietze discussed his concerns regarding the increase in demand for Instructional Assistants over the last several years, and the implications related to staffing and budgeting for these positions.*
- *Mr. Tietze discussed strategies to attract and retain employees for Food Services positions which the District is currently struggling to do.*
- *Mr. Tietze announced the recent addition of two new Human Resources Technicians, Andres Licea and Gaby Lopez, to the Human Resources – Classified Department.*
- *Mr. Tietze noted that he would be presenting at an upcoming Leadership Academy for District administrators.*
- *Mr. Tietze discussed that he would soon be addressing the expectations related to substitute employee support for Classified positions.*
- *Mr. Tietze announced that California Assembly Bill 1699, which had been discussed in previous meetings, was vetoed by the Governor.*
- *Mr. Tietze expressed his appreciation for the renomination of Personnel Commission Chairperson, Audrey Cherep, for another term.*

G. Personnel Commissioner Comments/Reports: This is time during which a Personnel Commissioner may make a brief announcement or report on his/her own activities relative to Commission business. This is not a time for discussion.

- *Personnel Commissioner, Paul Andresen, announced an upcoming PCASC event in December. Mr. Andresen stated there would be more details to come.*

H. Communications: This is an opportunity for the Director of Classified Personnel to present informational items of interest to the members of the Personnel Commission, which are not action items on the agenda.

1. AFSCME Report

None

2. Board of Trustees/Superintendent Report

None

3. Middle Managers Association Report

None

4. CSEA Report

None

5. Assistant Superintendent of Human Resources Report

None

- I. Public Comments:** Public Comments is the time when members of the audience may address the Personnel Commission on items not scheduled on the meeting's agenda. All speakers are limited to five (5) minutes. When there is a large number of speakers, the Personnel Commission may reduce the allotted time to three (3) minutes per speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during "Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

None

- II. Consent Calendar:** Items are considered routine, require no discussion, and are normally approved all at once by the Personnel Commission. However, members of the Personnel Commission, staff, or the public may request an item be clarified and/or discussed.

A. Approval of Classified Personnel Eligibility List(s):**List Establishment****# Eligibles**

Driver Instructor

01

Instructional Assistant -
Behavioral Support

29

Instructional Assistant -
Bilingual (Spanish)

12

Secretary -
Registrar/Records

17

Secretary -
Registrar/Records (Bilingual)

10

List Abolishment**# Eligibles**Campus Safety Aide (Female)
(2023-N02-MD)

02

List Extension**# Eligibles**(PC Rule §6.1.3.: *Duration of Eligibility Lists*)Instructional Assistant -
Adult Transition (2022-ET3-ND)

25

It was moved and seconded to approve the Consent Calendar in its entirety. The motion passed.

Commissioner	M	S	Yes	No	Abstain	Absent
Paul Andresen	✓		✓			
Audrey Cherep			✓			
Susan Baltazar		✓	✓			

III. Action/Discussion Items/or Other Information:

A. Discussion Item(s): These items are submitted for discussion only. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Commission.

1. PUBLIC HEARING – Union Appointee to the Personnel Commission

- a. In accordance with California Education Code 45246(f), the Personnel Commission is providing the public, employees, and employee organizations the opportunity to express their views regarding the nomination of Audrey Cherep.

Approval to open the Public Hearing at: 4:06 p.m.

It was moved and seconded to open a Public Hearing. The motion passed.

Commissioner	M	S	Yes	No	Abstain	Absent
Paul Andresen	✓		✓			
Audrey Cherep			✓			
Susan Baltazar		✓	✓			

Approval to close the Public Hearing at: 4:07 p.m.

It was moved and seconded to close the Public Hearing. The motion passed.

Commissioner	M	S	Yes	No	Abstain	Absent
Paul Andresen	✓		✓			
Audrey Cherep			✓			
Susan Baltazar		✓	✓			

B. Action Item(s): These items are presented for ACTION at this time.

1. Personnel Commission Appointment(s):

Recommendation: *Approve*

- a. Approval of the appointment of Audrey Cherep as the Union Appointee (CSEA) to the AUHSD Personnel Commission for the period of December 1, 2023, through December 1, 2026.

It was moved and seconded to approve Action Items 1. as submitted. The motion passed.

Commissioner	M	S		Yes	No	Abstain	Absent
Paul Andresen	✓			✓			
Audrey Cherep				✓			
Susan Baltazar		✓		✓			

2. Approval of the Accelerated Hiring Rate of salary step 03 for the classification of Bus Driver.

It was moved and seconded to approve Action Items 2. as submitted. The motion passed.

Commissioner	M	S		Yes	No	Abstain	Absent
Paul Andresen		✓		✓			
Audrey Cherep				✓			
Susan Baltazar	✓			✓			

3. Revised Classification(s):
Recommendation: *Approve*

- a. Approval of the revised classification of Public Information Manager within the Publications Services job family, effective 10/11/23.

It was moved and seconded to approve Action Items 3. as submitted. The motion passed.

Commissioner	M	S		Yes	No	Abstain	Absent
Paul Andresen	✓			✓			
Audrey Cherep				✓			
Susan Baltazar		✓		✓			

C. Information Item(s): These items are placed on the agenda as information and do not require discussion.

1. Active Recruitment Status Update
2. Advanced Step Placement Status Report
3. Items Submitted for Board Approval – September

IV. Next Regular Personnel Commission Meeting:

Tuesday, November 14, 2023, at 3:30 p.m. – *District Office Board Room*

V. Closed Session:

- ❖ **Public Comments for Closed Session Items ONLY:** Persons wishing to address the Personnel Commission regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

None

VI. Adjournment:

There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned

It was moved and seconded to adjourn the Personnel Commission meeting. The motion passed.

Commissioner	M	S		Yes	No	Abstain	Absent
Paul Andresen	✓			✓			
Audrey Cherep				✓			
Susan Baltazar		✓		✓			

TIME ADJOURNED: 4:10 p.m.

Audrey Cherep
Chairperson, Personnel Commission
Anaheim Union High School District

UNLIMITED YOU

ANAHEIM UNION HIGH SCHOOL DISTRICT
 501 NORTH CRESCENT WAY • ANAHEIM, CA • 92801
 (714) 999-2576 Fax: (714) 220-4502
 HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
 PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023-E42-TM

POSITION: COMMUNITY SCHOOLS COORDINATOR (BILINGUAL)
 RECRUITMENT TYPE: OPEN
 CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 06/23/23 – 07/16/2023

NUMBER OF APPLICATIONS RECEIVED:	81
NUMBER OF QUALIFIED APPLICANTS:	25
 PERFORMANCE EXAM: 8/13/2023, 0% WEIGHT	
NUMBER OF APPLICANTS PARTICIPATING IN PERFORMANCE EXAM	25
NUMBER OF APPLICANTS PASSING PERFORMANCE EXAM	25
 BILINGUAL EXAM: 8/13/2023, 0% WEIGHT	
NUMBER OF APPLICANTS PARTICIPATING IN BILINGUAL EXAM	25
NUMBER OF APPLICANTS PASSING BILINGUAL EXAM	15
 STRUCTURED INTERVIEW: 8/13/2023, 100% WEIGHT	
NUMBER OF APPLICANTS PARTICIPATING IN STRUCTURED INTERVIEW	15
NUMBER OF APPLICANTS PASSING STRUCTURED INTERVIEW	10

TOTAL NUMBER CERTIFIED ON OPEN ELIGIBILITY LIST:	10
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 BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

11/9/23
 DATE

CERTIFICATION DATE: 11/14/2023
 EXPIRATION DATE: 05/14/2023
 EXTENDED EXPIRATION DATE:

UNLIMITED YOU**ANAHEIM UNION HIGH SCHOOL DISTRICT**

501 NORTH CRESCENT WAY • ANAHEIM, CA • 92801

(714) 999-2576 Fax: (714) 220-4502

HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023(4)-F02-TM

POSITION: FOOD SERVICES ASSISTANT I (PERMANENT & SUBSTITUTE)

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 9/25/2023 – 10/16/2023

NUMBER OF APPLICATIONS RECEIVED: 100% WEIGHT

32

NUMBER OF QUALIFIED APPLICANTS:

31

TOTAL NUMBER CERTIFIED ON ELIGIBILITY LIST:**31**


 BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

 11/9/23

 DATE

CERTIFICATION DATE: 11/14/2023

EXPIRATION DATE: 05/14/2023

EXTENDED EXPIRATION DATE:

UNLIMITED YOU**ANAHEIM UNION HIGH SCHOOL DISTRICT**

501 NORTH CRESCENT WAY • ANAHEIM, CA • 92801

(714) 999-2576 Fax: (714) 220-4502

HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2023-L03-ND

POSITION: SCHOOL LIBRARY/MEDIA TECHNICIAN

RECRUITMENT TYPE: OPEN

CERTIFICATION TYPE: DUAL CERTIFICATION

DATE ADVERTISED: 6/16/2023 – 7/9/2023

NUMBER OF APPLICATIONS RECEIVED:	119
NUMBER OF QUALIFIED APPLICANTS:	38
<u>MULTIPLE CHOICE EXAM: 7/25/2023, 0% WEIGHT</u>	
NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	34
NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	28
<u>STRUCTURED INTERVIEW: 8/13/2023, 100% WEIGHT</u>	
NUMBER OF APPLICANTS PARTICIPATING IN STRUCTURED INTERVIEW	21
NUMBER OF APPLICANTS PASSING STRUCTURED INTERVIEW	18

TOTAL NUMBER CERTIFIED ON ELIGIBILITY LIST:	18
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 BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

 11/9/23
 DATE

 CERTIFICATION DATE: 11/14/2023
 EXPIRATION DATE: 5/14/2024

Learning With Purpose

ANAHEIM
UNION
HIGH
SCHOOL
DISTRICT

College and Career Ready

ANAHEIM UNION HIGH SCHOOL DISTRICT

PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2022-O01-MD

POSITION: Athletic Facilities Worker I

DATE ADVERTISED: 02/18/22 – 3/21/22

<u>NUMBER OF APPLICATIONS RECEIVED:</u>	88
NUMBER OF APPLICANTS ADMITTED TO WRITTEN EXAM	38
NUMBER OF APPLICANTS PASSING WRITTEN EXAM	27

TOTAL NUMBER CERTIFIED ON ELIGIBILITY LIST:	27
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ORAL BOARD:

N/A

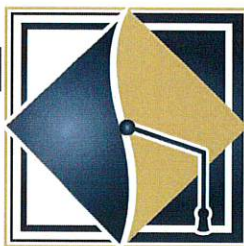
BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

CERTIFICATION DATE: 06/14/2022

EXPIRATION DATE: 06/14/2023

EXTENDED EXPIRATION DATE: 06/14/2024

Learning With Purpose

ANAHEIM
UNION
HIGH
SCHOOL
DISTRICT

College and Career Ready

ANAHEIM UNION HIGH SCHOOL DISTRICT

PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2022-OF2-MD

POSITION: Athletic Facilities Worker II (Male and Female)

DATE ADVERTISED: 02/18/2022 – 03/14/2022

<u>NUMBER OF APPLICATIONS RECEIVED:</u>	70
NUMBER OF APPLICANTS ADMITTED TO WRITTEN EXAM	26
NUMBER OF APPLICANTS PASSING WRITTEN EXAM	21
<u>STRUCTURED INTERVIEW:</u>	
NUMBER OF APPLICANTS PARTICIPATING IN STRUCTURED INTERVIEW	21
NUMBER OF APPLICANTS PASSING STRUCTURED INTERVIEW	12

TOTAL NUMBER CERTIFIED ON ELIGIBILITY LIST:	12
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ORAL BOARD:

Mitch Olson, District Athletic Director, AUHSD

Melissa Graham, Katella Athletic Director, AUHSD

BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

CERTIFICATION DATE: 06/14/2022

EXPIRATION DATE: 06/14/2023

EXTENDED EXPIRATION DATE: 06/14/2024

**PERSONNEL COMMISSION
ANAHEIM UNION HIGH SCHOOL DISTRICT
Meeting: Tuesday, November 14, 2023**

SUBJECT: Accelerated Hiring Rate – Food Services Assistant I

BACKGROUND INFORMATION:

The Executive Director of Classified Personnel is requesting an accelerated hiring rate for the Food Services Assistant I, which will increase the initial starting salary step for all those in the classification. This action is typically done when staff determines that the current salary is not attracting enough qualified applicants, or the salary is assessed to be low compared to other similar positions in the market. This is more commonly applied to classifications for which it is considered extremely difficult to attract a sufficient pool of qualified applicants.

When a classification receives an approved accelerated hiring rate, both substitute staff and permanent staff below the accelerated hiring rate will have their salary rate increased to the approved accelerated hiring rate salary step. All permanent staff will then begin a new cycle of salary step advancement based on the effective date of the accelerated hiring rate.

METHODOLOGY:

In carrying out this review, staff conducted the following activities:

- Analyzed the salary by closely reviewing salary and qualification information of comparable positions in the local market.
- Reviewed previous recruitment data to determine the level of difficulty being experienced by staff when recruiting for the position, both historically and more recently, in terms of number of qualified applicants.
- Collaborated with AUHSD Food Services and Business leaders regarding the fiscal impact of implementing the accelerated hiring rate.

DISCUSSION:

Analysis showed that, particularly in the last two years, Human Resources (HR) staff have consistently experienced difficulty attracting enough qualified applicants for the position of Food Services Assistant I to keep up with demand. HR staff are regularly unable to provide enough Substitute Food Services Assistant Is to fill the number of daily absences, and also struggle to fill Permanent Food Services Assistant I vacancies due to a lack of qualified applicants. The lack of sufficient staffing support is having a negative impact on primary and secondary school sites. The Director proposes that the difficulty in hiring is due to a combination of the difficulty of the job, strong competition for applicants, and the relatively low pay.

Therefore, given the persistent difficulty to recruit qualified applicants for this position, it is appropriate to accelerate the hiring rate, or minimum pay rate, to Step 4 of the salary range. The higher rate of pay may not eliminate the recruiting difficulties altogether, but it will better equip the District to compete for qualified applicants.

RECOMMENDATION:

It is recommended that the Personnel Commission approve an accelerated hiring rate for the position of Food Services Assistant I to Step 4 on Range 41 of the AFSCME salary schedule, effective 12/15/23.

**PERSONNEL COMMISSION
ANAHEIM UNION HIGH SCHOOL DISTRICT
Regular Meeting: November 14, 2023**

SUBJECT: Reclassification Study – Maricela Robles-Leos

BACKGROUND INFORMATION:

The incumbent submitted a request for a reclassification and expressed concerns that her current classification did not capture the full scope of her duties. The reclassification study was then initiated to evaluate the current classification and any classifications that would better represent the duties being performed by the employee.

Under the general direction of an Administrator, the incumbent's classification of the **Administrative Assistant** performs varied and responsible administrative support work in a structured environment for a district program or service; serves as an administrative assistant to an administrator and coordinates the flow of communications between the administrator, District and site personnel, parents, students and the general public; and performs other related duties as required.

METHODOLOGY:

In carrying out this study, staff conducted the following activities:

- Reviewed the reclassification packet submitted by the incumbent.
- Researched comparable classifications within the District.
- Compared the Administrative Assistant and Administrative Assistant/Bilingual classification specifications.
- Analyzed incumbent's responses to the reclassification packet.
- Met with the incumbent's direct supervisor to clarify the difference in job duties between the incumbent's current and proposed classifications, and to confirm incumbent's duties and the length of time that the respective duties have been performed.

DISCUSSION:

Based on the reclassification study conducted, the following was determined:

- A reclassification for Maricela Robles-Leos is recommended due to the incumbent gradually accruing and regularly performing duties for over two years that are outside the scope of an Administrative Assistant; these duties include:
 - Providing oral and written translation and interpretation of materials from English to a designated second language, Spanish.
- Examples of aforementioned duties are:
 - Emailing with parents in Spanish by translating English to Spanish and translating their responses from Spanish to English.
 - Translating written notes provided by parents from Spanish to English.
 - Translating written notes or instructions from English to Spanish for parents.
 - Interpretation via phone calls or in-person conferences for families in need of Spanish support
- Removing aforementioned duties would significantly and adversely impact the Special Youth Services department.

RECOMMENDATION:

It is recommended that the Personnel Commission approve a position reclassification for the incumbent from Administrative Assistant to Administrative Assistant/Bilingual, effective 11/15/2023.

CLASSIFICATION		POSTING/SCREENING					
Job Title	Exam Plan #	Assigned Technician	Recruitment Type	Certification Type	Date Posted	Date Closed	Calendar Days Posted
Substitute Instructional Assistant (SYS-SERIES)	2022(3)-SYS-SUB-ND	Natalie	Open	Substitute	6/17/22	7/24/22	37
Licensed Vocational Nurse (Substitute)	2022-SUBH04-ND	Natalie	Open	Substitute	6/17/22	7/31/22	44
Instructional Assistant - Behavioral Support	2022(2)-E23-ND	Natalie	Open	Open	7/12/22	8/2/22	21
Instructional Assistant - Visually Impaired	2022-IA-VI-ND	Natalie	Open	Open	11/15/22	1/31/23	77
Campus Safety Aide (Substitute)	2022(6)-N02(Sub)-MD	Maryam	Open	Substitute	12/23/22	1/15/23	23
Instructional Assistant/Medically Fragile-Orthopedically Impaired	2023-EM3-ND	Natalie	Open	Open	1/11/23	2/1/23	21
Health Services Technician (Substitute)	2023-H01(Sub)-ND	Tatiana	Open	Substitute	1/18/23	2/8/23	21
Clerical/Secretary Series (Substitute)	2023-CLER-SUB-TM	Tatiana	Open	Substitute	1/19/23	2/12/23	24
Warehouse Worker - Nutrition & Central Services (Substitute)	2023-W06-MD	Maryam	Open	Substitute	1/24/23	2/14/23	21
Bus Driver (Substitute)	2023-SUBR01-MD	Maryam	Open	Substitute	2/15/23	5/15/23	89
Technology Services Technician I	2023-I19-MD	Maryam	Open	Open	3/7/23	3/28/23	21
Bus Driver Training Course	2023-BusTrain-MD3	Maryam	Open	Open	3/8/23	4/9/23	32
Instructional Assistant - Deaf/Hard of Hearing	2023-EV3-ND	Natalie	Open	Open	3/28/23	4/18/23	21
Instructional Assistant - Visually Impaired	2023-IA-VI-ND	Natalie	Open	Open	3/28/23	11/7/23	224
Health Services Technician (Substitute)	2023(2)-H01(Sub)-ND	Natalie	Open	Substitute	6/6/23	Continuous	
Transportation Van Driver	2023-R09-MD	Andres	Open	Open	6/16/23	7/9/23	23
Lead Campus Safety Aide	2023-N20-MD	Andres	Open	Open/Promo	6/16/23	7/9/23	23
Bus Driver (Substitute)	2023(2)-SUBR01-MD	Andres	Open	Substitute	6/21/23	Continuous	
Plant Manager I	2023-O27-MD	Andres	Open	Open/Promo	6/29/23	7/24/23	25
Plant Manager II	2023-O28-MD	Andres	Open	Open/Promo	6/29/23	7/24/23	25
Research Analyst	2023-RA-MD	Andres	Open	Open	7/14/23	8/6/23	23
Clerical/Secretary Series (Substitute)	2023(3)-CLER-SUB-TM	Tatiana	Open	Substitute	8/15/23	9/12/23	28
Instructional Assistant/Medically Fragile-Orthopedically Impaired	2023(3)-EM3-MD	Maryam	Open	Open	8/15/23	9/5/2023	21
Office Assistant (Bilingual & Non-Bilingual)	2023-S05-TM	Gaby	Open	Open	8/15/23	9/5/2023	21
Bus Driver (Open)	2023(3)-R01-MD	Maryam	Open	Open	8/18/23	10/1/23	44
Food Services Assistant III	2023-F05-TM	Tatiana	Promotional	Promotional	8/23/23	9/13/23	21
Accounting Technician	2023(2)-B04-TM	Tatiana	Open	Open	8/23/23	9/13/23	21
Translator/Interpreter (Spanish)	2023-S15P-TM	Tatiana	Open	Open	9/8/23	10/1/23	23
Bus Driver Training Course	2023(2)-BusTrain-MD	Andres	Open	Open	9/12/23	10/31/23	49
Behavior Intervention Specialist	2023-E33-MD	Maryam	Open	Dual Cert	9/18/23	10/9/23	21
Instructional Assistant - Specialized Academic Instruction	2023(2)-E24-MD	Maryam	Open	Open	9/20/23	10/11/23	21
Instructional Assistant - Behavioral Support	2023(2)-E23-MD	Maryam	Open	Open	9/25/23	10/16/23	21
Family and Community Engagement Specialist (Spanish)	2023(2)-FACES-TM	Tatiana	Open	Dual Cert	9/26/23	10/17/23	21
Instructional Assistant/Medically Fragile-Orthopedically Impaired	2023(4)-EM3-MD	Maryam	Open	Open	10/5/23	10/26/23	21
Substitute Instructional Assistant (SYS-SERIES)	2023-SYS-SUB-MD	Maryam	Open	Substitute	10/13/23	Continuous	
Custodian (Substitute)	2023(2)-O04(Sub)-MD	Andres	Open	Substitute	10/13/23	11/5/23	23
Instructional Assistant - Specialized Academic Instruction/Bilingual	2023(2)-E24B-MD	Maryam	Open	Open	10/17/23	11/7/23	21

ADVANCED STEP PLACEMENT REPORT														
Effective Date	Classification (full job title)	MO	HR	Salary Range	Adv Step	Step 1 Monthly Rate	Step 1 Hourly Rate	Adv Step Monthly Rate	Adv Step Hourly Rate	Annual Cost at Step 1	Annual Cost at Adv Step	Amount Change by Hour	Amount Change by Month	Amount Change by Year
2023-24														
8/1/2023	Technology Services Technician I	10	8	AFSCME -57	7	\$4,816	\$27.39	\$5,968	\$33.90	\$47,477	\$58,761	\$6.51	\$1,128	\$11,284
8/1/2023	Secretary Attendance - Bilingual	10	8	CSEA-53	3	\$4,366	\$24.81	\$4,714	\$27.19	\$43,005	\$47,130	\$2.38	\$413	\$4,125
7/26/2023	Director of Arts Education	12	8	ADMIN-35	2	\$13,605	\$78.49	\$13,910	\$80.25	\$163,262	\$166,923	\$1.76	\$305	\$3,661
8/21/2023	Athletic Trainer	11.5	8	CSEA- 62	4	\$5,521	\$31.38	\$6,216	\$35.33	\$62,552	\$70,426	\$3.95	\$685	\$7,874
8/7/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	5	\$4,154	\$23.60	\$4,861	\$27.64	\$27,612	\$32,339	\$4.04	\$525	\$4,727
8/30/2023	Instructional Assistant - Specialized Academic Instruction	9	5.75	CSEA-43	7	\$3,413	\$19.40	\$4,244	\$24.13	\$21,753	\$27,056	\$4.73	\$589	\$5,304
9/18/2023	Director of Maintenance & Operations	12	8	ADMIN-38	3	\$13,155	\$75.89	\$13,766	\$79.42	\$157,854	\$165,196	\$3.53	\$612	\$7,343
10/2/2023	District and Community Use Mgr	12	8	MGMT-13	5	\$6,572	\$37.92	\$7,667	\$44.23	\$78,875	\$92,000	\$6.31	\$1,094	\$13,125
8/23/2023	Technology Services Technician I	10	8	AFSCME -57	4	\$4,816	\$27.39	\$5,406	\$30.74	\$47,477	\$53,283	\$3.35	\$581	\$5,807
9/5/2023	Instructional Assistant - Medically Fragile	9	6	CSEA-51	6	\$4,154	\$23.60	\$5,052	\$28.72	\$27,612	\$33,603	\$5.12	\$666	\$5,990
8/7/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	7	\$4,154	\$23.60	\$5,148	\$29.27	\$27,612	\$34,246	\$5.67	\$737	\$6,634
8/7/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	4	\$4,154	\$23.60	\$4,671	\$26.54	\$27,612	\$31,052	\$2.94	\$382	\$3,440
8/7/2023	Instructional Assistant - Visually Impaired	9	6	CSEA-51	3	\$4,154	\$23.60	\$4,497	\$25.54	\$27,612	\$29,882	\$1.94	\$252	\$2,270
8/21/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	2	\$4,154	\$23.60	\$4,316	\$24.55	\$27,612	\$28,724	\$0.95	\$124	\$1,112
8/21/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	4	\$4,154	\$23.60	\$4,671	\$26.54	\$27,612	\$31,052	\$2.94	\$382	\$3,440
9/18/2023	Instructional Assistant - Specialized Academic Instruction	9	5.75	CSEA - 43	4	\$3,413	\$19.40	\$3,846	\$21.84	\$21,753	\$24,488	\$2.44	\$304	\$2,736
6/28/2023	Mechanic	12	8	AFSCME-61	3	\$5,298	\$30.10	\$5,729	\$32.55	\$62,609	\$67,705	\$2.45	\$425	\$5,096
9/5/2023	Instructional Assistant - Behavioral Support	9	6	CSEA - 51	4	\$4,154	\$23.60	\$4,671	\$26.54	\$27,612	\$31,052	\$2.94	\$382	\$3,440
9/13/2023	Instructional Assistant - Behavioral Support	9	6	CSEA - 51	3	\$4,154	\$23.60	\$4,497	\$25.54	\$27,612	\$29,882	\$1.94	\$252	\$2,270
8/10/2023	Warehouse Worker	9	8	AFSCME-51	3	\$4,154	\$23.60	\$4,497	\$25.53	\$36,817	\$39,827	\$1.93	\$335	\$3,011
10/5/2023	Instructional Assistant - Specialized Academic Instruction	9	5.75	CSEA - 43	3	\$3,413	\$19.40	\$2,633	\$21.03	\$21,753	\$23,580	\$1.63	\$203	\$1,828
10/18/2023	Instructional Assistant - Specialized Academic Instruction	9	5.75	CSEA - 43	3	\$3,413	\$19.40	\$2,633	\$21.03	\$21,753	\$23,580	\$1.63	\$203	\$1,828
8/23/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	2	\$4,154	\$23.60	\$4,316	\$24.55	\$27,612	\$28,724	\$0.95	\$124	\$1,112
11/13/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	4	\$4,154	\$23.60	\$4,497	\$25.54	\$27,612	\$29,882	\$1.94	\$252	\$2,270
10/11/2023	Campus Safety Aide	9	7	CSEA-43	5	\$3,413	\$19.40	\$3,999	\$22.72	\$26,481	\$31,013	\$3.32	\$504	\$4,532
10/23/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	4	\$4,154	\$23.60	\$4,497	\$24.55	\$27,612	\$28,724	\$0.95	\$124	\$1,112
11/13/2023	SAI Bilingual is requesting ASP	9	5.75	CSEA- 47	4	\$3,763	\$21.36	\$4,241	\$24.08	\$23,950	\$27,000	\$2.72	\$339	\$3,050
11/6/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	2	\$4,154	\$23.60	\$4,316	\$24.55	\$27,612	\$28,724	\$0.95	\$124	\$1,112
11/6/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	4	\$4,154	\$23.60	\$4,671	\$26.54	\$27,612	\$31,052	\$2.94	\$382	\$3,440
11/6/2023	Instructional Assistant - Behavioral Support	9	6	CSEA-51	2	\$4,154	\$23.60	\$4,316	\$24.55	\$27,612	\$28,724	\$0.95	\$124	\$1,112
2023-2024 TOTAL FISCAL IMPACT														
						\$4,154	\$23.60	\$4,316	\$24.55	\$27,612	\$28,724	\$0.95	\$124	\$1,112

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1. **Retirements/Resignations/Terminations, effective as noted:**

	<u>Location:</u>	<u>Effective</u>
Becerra, Isabella Instructional Assistant – Behavioral Support	Katella High School	09/08/2023
Cruz, Pablo Family and Community Engagement Specialist	Kennedy High School	09/29/2023
Garrido, Veronica Instructional Assistant – Behavioral Support	Magnolia High School	09/20/2023
Guerrero, Anita Instructional Assistant – Behavioral Support	Hope School	09/06/2023
Guzman Martinez, Mayra Food Services Assistant I	Cypress High School	05/25/2023
Martin, Paula Secretary – Registrar/Records	Loara High School	11/01/2023
Melendez, Roselia Food Services Assistant I	Food Services Department	10/24/2023
Pierson, Judith Instructional Assistant – Behavioral Support	Ball Jr. High School	09/22/2023
Sanchez, Berenis Instructional Assistant – Specialized Academic Instruction	Western High School	09/20/2023
Slaughter, Christopher Instructional Assistant – Behavioral Support	Hope School	09/29/2023
Velazquez, Sandra Food Services Manager I	Ball Jr. High School	09/26/2023
Villalobos, Bianet Food Services Assistant I	Hope School	08/31/2023
Ziniti, Celine Instructional Assistant – Specialized Academic Instruction	Katella High School	08/09/2023

2. **Leaves of Absence:**

Becerra-Salmeron, Katherine, for education, without pay and without health benefits from 9/11/23 through the end of the working day on 11/3/23.

Leyva, Martin, for education, without pay and without health benefits from 8/11/23 through the end of the working day on 12/7/23.

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Reynoso, Jessica, for education, without pay and without health benefits, from 8/7/23 through the end of the working day on 5/23/24.

3. **Employment, effective as noted:**

	<u>Range/Step:</u>	<u>Effective:</u>
Permanent Employees:		
Abdo, Warda Instructional Assistant – Specialized Academic Instruction	43/04	09/18/2023
Aguilar, Valeria Instructional Assistant – Behavioral Support	51/03	10/02/2023
Agustin-Robles, Anai Office Assistant – Bilingual	47/01	09/11/2023
Armbruster, William Instructional Assistant – Behavioral Support	51/01	10/09/2023
Behboudi-Zamora, Darya Campus Safety Aide	41/04	09/18/2023
Calzada Magana, Kimberly Instructional Assistant – Specialized Academic Instruction	43/03	10/04/2023
Carraman-Chavez, Crystal Instructional Assistant – Bilingual (Spanish)	47/02	10/03/2023
Casas, Jazmin Instructional Assistant – Specialized Academic Instruction	43/01	09/25/2023
Castaneda, Karen Secretary – Registrar/Records	51/07	09/27/2023
Chavarria Martinez, Maria Office Assistant – Bilingual	47/01	10/12/2023
Chu, Van District and Community Use Manager	13/05	10/02/2023
Cuevas, Eloina Instructional Assistant – Medically Fragile/Orthopedically Impaired		

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Diaz, Angelica Campus Safety Aide	43/03	09/20/2023
Eung, Annie Instructional Assistant – Behavioral Support	51/04	09/05/2023
Flores, Ralph Instructional Assistant – Specialized Academic Instruction	43/01	09/12/2023
Fomenko, Yulia Instructional Assistant – Behavioral Support	51/03	09/13/2023
Foster, Paul Jr. Campus Safety Aide	43/03	09/20/2023
Golden, Ja’Juana Food Services Manager I	03/01	09/28/2023
Gonzalez, David Instructional Assistant – Specialized Academic Instruction	43/01	09/25/2023
Gonzalez, Gabriel Instructional Assistant – Specialized Academic Instruction	43/01	09/21/2023
Gonzalez, Jaclyn Instructional Assistant – Behavioral Support	51/01	09/19/2023
Guerrero, Anita Instructional Assistant – Behavioral Support	51/03	09/05/2023
Hernandez, Jacqueline Instructional Assistant – Specialized Academic Instruction	43/01	09/25/2023
Hernandez, Miranda Instructional Assistant – Behavioral Support	51/01	09/22/2023
Jimenez-Santos, Maricruz Office Assistant – Bilingual	47/10	10/02/2023
Leach, Emily Instructional Assistant – Specialized Academic Instruction	43/01	10/02/2023

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Leseth, Corrine Instructional Assistant – Behavioral Support	51/01	09/25/2023
Lopez, Gabriela Human Resources Technician	57/08	09/25/2023
Lopez, Oscar Instructional Assistant – Adult Transition	51/01	10/02/2023
Maldonado, Roxanne Instructional Assistant – Behavioral Support	51/01	09/20/2023
Mau, Malia Instructional Assistant – Specialized Academic Instruction	43/01	09/18/2023
McDonnel, Monica Instructional Assistant – Specialized Academic Instruction	43/03	09/01/2023
McFadden, Sarah Instructional Assistant – Behavioral Support	51/01	09/05/2023
McKeague, Morgan Instructional Assistant – Bilingual (Spanish)	47/07	09/27/2023
Medel, Arturo Jr. Instructional Assistant – Behavioral Support	51/01	09/27/2023
Mendoza, Jessica Instructional Assistant – Specialized Academic Instruction	43/01	10/10/2023
Nequette, Anthony Director of Maintenance & Operations	38/03	09/18/2023
Perruzzi, Christian Campus Safety Aide	43/03	10/02/2023
Ramirez, Andrew Instructional Assistant – Behavioral Support	51/04	10/02/2023
Reyes, May Instructional Assistant – Behavioral Support	51/04	10/02/2023

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Rios Vargas, Daniela Instructional Assistant – Bilingual (Spanish)	47/04	10/05/2023
Ruiz-Becerra, Paola Instructional Assistant – Specialized Academic Instruction	43/01	09/19/2023
Serrano-Vega, Nansi Instructional Assistant – Behavioral Support	51/01	09/25/2023
Sidiqi, Jashniya Instructional Assistant – Behavioral Support	51/04	09/25/2023
Tellez, Stephanie Instructional Assistant – Specialized Academic Instruction	43/01	09/25/2023
Valle, Ana Instructional Assistant – Specialized Academic Instruction	43/01	09/12/2023

Promotions:

Casillas, Jessica Instructional Assistant – Behavioral Support	51/03	09/25/2023
Gallegos, Andreanna Food Services Manager I	03/02	09/18/2023
Licea, Andres Human Resources Technician	57/02	09/11/2023
Pascual-Molina, Yinny Community Schools Coordinator	08/01	09/11/2023
Ventura, Maria Food Services Assistant III	50/02	09/18/2023

Substitute Employees:

Anderson, Christian Substitute Instructional Assistant – Adult Transition	51/01	10/02/2023
Anderson, Christian Substitute Instructional Assistant – Behavioral Support	51/01	10/02/2023

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Anderson, Christian Substitute Instructional Assistant – Medically Fragile/Orthopedically Impaired	51/01	10/02/2023
Anderson, Christian Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/02/2023
Bajalan, Nazar Substitute Instructional Assistant – Bilingual (Arabic)	47/01	09/13/2023
Bedolla Covarrubias, Gabriel Substitute Custodian	48/01	09/22/2023
Cabral, Richard Substitute Custodian	48/01	09/22/2023
Chase, Stephen Substitute Food Services Assistant I	41/01	09/14/2023
Covarrubias, Junior Substitute Custodian	48/01	09/26/2023
Cruz, Judie Substitute Office Assistant	43/01	09/20/2023
Cruz, Judie Substitute Secretary	51/01	09/20/2023
Elizondo, Sandra Substitute Office Assistant	43/01	09/05/2023
Elizondo, Sandra Substitute Office Assistant (Bilingual)	47/01	09/05/2023
Elizondo, Sandra Substitute Secretary	51/01	09/05/2023
Elizondo, Sandra Substitute Secretary (Bilingual)	33/01	09/05/2023
Galindo, Brian Substitute Custodian	48/01	09/15/2023
Gamboa, Adrian Substitute Custodian	48/01	09/15/2023
Garrido, Veronica Substitute Instructional Assistant – Adult Transition	51/01	09/20/2023

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Garrido, Veronica Substitute Instructional Assistant – Behavioral Support	51/02	09/20/2023
Garrido, Veronica Substitute Instructional Assistant – Special Abilities	51/01	09/20/2023
Garrido, Veronica Substitute Instructional Assistant – Specialized Academic Instruction	43/01	09/20/2023
Gomez, Paulina Substitute Custodian	48/01	09/15/2023
Jimenez, Ronald Substitute Custodian	48/01	09/13/2023
Madrigal-Saldivar, Mario Substitute Campus Safety Aide	43/03	09/13/2023
Marin, Jessie Substitute Instructional Assistant – Adult Transition	51/01	09/20/2023
Marin, Jessie Substitute Instructional Assistant – Behavioral Support	51/01	09/20/2023
Marin, Jessie Substitute Instructional Assistant – Medically Fragile/Orthopedically Impaired	51/01	09/20/2023
Marin, Jessie Substitute Instructional Assistant – Specialized Academic Instruction	43/01	09/20/2023
Morales, Sergio Jr. Substitute Custodian	48/01	09/12/2023
Pierson, Judith Substitute Instructional Assistant – Adult Transition	51/01	09/25/2023
Pierson, Judith Substitute Instructional Assistant – Behavioral Support	51/01	09/25/2023
Pierson, Judith Substitute Instructional Assistant – Medically Fragile/Orthopedically Impaired	51/01	09/25/2023

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Pierson, Judith Substitute Instructional Assistant – Specialized Academic Instruction	43/01	09/25/2023
Ramirez, Saul Substitute Custodian	48/01	10/02/2023
Reyes, Jonathan Substitute Instructional Assistant – Adult Transition	51/01	09/29/2023
Reyes, Jonathan Substitute Instructional Assistant – Behavioral Support	51/01	09/29/2023
Reyes, Jonathan Substitute Instructional Assistant – Medically Fragile/Orthopedically Impaired	51/01	09/29/2023
Reyes, Jonathan Substitute Instructional Assistant – Specialized Academic Instruction	43/01	09/29/2023
Rios, Adrian Substitute Campus Safety Aide	43/03	09/22/2023
Sanchez, Berenis Substitute Instructional Assistant – Specialized Academic Instruction	43/01	09/21/2023
Sandoval, Danny Substitute Custodian	48/01	09/22/2023
Saturno, Karen Substitute Instructional Assistant – Adult Transition	51/01	09/12/2023
Saturno, Karen Substitute Instructional Assistant – Behavioral Support	51/01	09/12/2023
Saturno, Karen Substitute Instructional Assistant – Medically Fragile/Orthopedically Impaired	51/01	09/12/2023
Saturno, Karen Substitute Instructional Assistant – Specialized Academic Instruction	43/01	09/12/2023
Smith, Hayleigh Substitute Instructional Assistant – Adult Transition	51/01	09/01/2023

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Smith, Hayleigh Substitute Instructional Assistant – Behavioral Support	51/01	09/01/2023
Smith, Hayleigh Substitute Instructional Assistant – Medically Fragile/Orthopedically Impaired	51/01	09/01/2023
Smith, Hayleigh Substitute Instructional Assistant – Specialized Academic Instruction	43/01	09/01/2023
Ureno, Rafael Substitute Custodian	48/01	09/12/2023
Villa, Anthony Substitute Custodian	48/01	09/26/2023
Villegas, Roy Substitute Custodian	48/01	09/13/2023

4. Food Service Student Workers**Effective**

Arevalo, Melody	09/26/2023
Bolanos-Martinez, Kimberly	09/21/2023
Campos Alatorre, Daniela	09/14/2023
Casas Barrios, Cvastyan	09/15/2023
Dominguez, Jazmin	09/21/2023
Ewo, Vanessa	09/08/2023
Huynh, Pureson	09/15/2023
Ingram, Tristan	09/05/2023
Lee, Nolan	09/05/2023
Malpica, Bryan	09/15/2023
Martinez Ventura, Elsy	09/21/2023
Miner, Malachia	09/11/2023
Morgado, Alexander	09/08/2023
Murdock, Trinity	09/08/2023
Ochoa, Janette	09/05/2023
Quintanar, Logan	09/18/2023
Ramirez Sierra, Ashley	09/15/2023
Rivera, Aron	09/14/2023
Santos Medrano, Felipe	09/25/2023
Soto, Darla	09/11/2023
Swidan, Omar	09/05/2023
Villa, Mabel	09/05/2023
Wright, Dayvone	09/21/2023

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5. **Workability, current minimum wage or stipend of \$256 effective as noted:**
(Workability Grant Funds)

Effective

Alonso Garcia, Michelle	09/05/2023
Alvarado, Andrew	09/05/2023
Alvarado, Vincent	09/18/2023
Balbuena, Carlos	09/18/2023
Brede, Ethan	09/01/2023
Browne, Jazzelle	10/01/2023
Carrillo, Bianca	09/01/2023
Castro, Josiah	10/01/2023
Chavez, Raymond	09/05/2023
Chicana Valdivieso, Pamela	09/18/2023
Corona, Jerry	09/18/2023
Dalati, Sara	09/18/2023
Damian, Anthony	09/01/2023
De Anda, Liamara	09/19/2023
De La Vega, Sean	09/05/2023
Dumas, Eric	01/16/2024
Elengical, Sharon	09/01/2023
Escamilla, Abigail	09/23/2023
Estrada, Alexis	09/23/2023
Felix, Tristan	09/01/2023
Franco, Diego	09/05/2023
Galvez, Victor	09/18/2023
Garcia Ruiz, Estefani	09/18/2023
Garcia-Diaz, Carla	09/05/2023
Garcia-Lopez, Micael	09/18/2023
Gomez, Ingrid	09/05/2023
Gomez, Jennifer	09/05/2023
Gonzalez, Leilani	09/18/2023
Gonzalez Licea, Jennifer	09/05/2023
Gutierrez, Adam	09/18/2023
Hattar, Faris	09/05/2023
Iraheta, Jocelyn	09/18/2023
Karp, Ava	09/05/2023
Kim, Derris	09/12/2023
Lopez, Alvaro	09/01/2023
Lopez, Gavin	09/18/2023
Lopez, Hector	10/09/2023
Malate, Asriel	09/18/2023
Mariscal Jimenez, Andy	09/18/2023
Martinez Ramos, Gasper	09/18/2023
Morrison, Jaden	09/01/2023
Nguyen, Nina	09/05/2023
Ocampo, Abel	09/18/2023
Olvera, Angel	09/05/2023
Ortega, Kalani	09/18/2023
Pech, Paul	09/18/2023
Pelayo, Zacarias	09/01/2023
Perez, Cassandra	09/05/2023

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Ramirez, Kenneth	09/05/2023
Ramirez, Saul	09/14/2023
Rivera, Angelica	09/05/2023
Rodriguez, Francisco	09/05/2023
Ruiz Sandoval, Missael	09/01/2023
Sanchez, Angel	11/01/2023
Suarez, Angie	09/01/2023
Taylor, Jaimee	10/01/2023
Torres, David	09/01/2023
Valencia Gutierrez, Daniel	09/05/2023
Villegas, Edson	09/11/2023
Wiggs, Jonah	