

# ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, [www.auhsd.us](http://www.auhsd.us)

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## BOARD OF TRUSTEES Minutes Thursday, May 4, 2023

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### 1. CALL TO ORDER–ROLL CALL

Board President O’Neal called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 3:15 p.m.

Present: Brian O’Neal, president; Annemarie Randle-Trejo, clerk; Katherine H. Smith, assistant clerk; Anna L. Piercy, and Jessica Guerrero, members; Michael B. Matsuda, superintendent; Jaron Fried, Ed.D., Brad Jackson, and Nancy Nien, Ph.D., assistant superintendents; Robert Saldivar, executive director, and Karl H. Widell, District counsel.

### 2. ADOPTION OF AGENDA

Staff requested the following amendments to the agenda:

- Exhibit D, replace pages 2 and 4 to replace the number of employees to 3
- Page 21 of the agenda, pull item 11.22

On the motion of Trustee Smith, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted the amended agenda. The roll call vote follows.

Ayes: Trustees Guerrero, Piercy, Smith, Randle-Trejo, and O’Neal

### 3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

### 4. CLOSED SESSION

The Board of Trustees entered closed session at 3:16 p.m.

### 5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

#### 5.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:05 p.m.

#### 5.2 Pledge of Allegiance and Moment of Silence

Student Representative to the Board of Trustees Omkar Katre led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

#### 5.3 Closed Session Report

Board Clerk Randle-Trejo reported the following actions taken during closed session.

- 5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.
- 5.3.2 No reportable action taken regarding unrepresented employee, superintendent.
- 5.3.3 No reportable action regarding existing litigation.
- 5.3.4 No reportable action taken regarding negotiations.
- 5.3.5 No reportable action taken regarding personnel.
- 5.3.6 The Board of Trustees unanimously voted to approve the release of temporary certificated teachers, psychologists, and social workers. A full copy of the employee numbers affected by this action is available for inspection.
- 5.3.7 The Board of Trustees unanimously voted to accept the agreement with employee HR-2022-23-02.
- 5.3.8 The Board of Trustees unanimously voted to reassign employee HR-2022-23-13 to an area within their credential.
- 5.3.9 The Board of Trustees unanimously voted to accept the agreement with employee HR-2022-23-302.
- 5.3.10 The Board of Trustees took formal action, with a 5-0 vote, to approve the expulsion of student 22-35.

## 6. **RECOGNITIONS**

### 6.1 **Student Representative to the Board of Trustees**

The Board of Trustees honored Omkar Katre for his service as student representative to the Board during the 2022-23 year.

### 6.2 **2022-23 AUHSD Student Ambassadors**

The Board of Trustees honored the District's student ambassadors for their service during the 2022-23 year. The ambassadors serve as official spokespersons for all of the District's students at special ceremonies, events, and functions. The student leaders are also deeply embedded in the District's governance structure and actively provide the "student voice" wherever possible. The following students were recognized for this important contribution to the District.

Evelyn Alonso  
 Maliyah Balcomb-Fikre  
 Vinod Vairavaraj  
 Michael Flores  
 Adrian Barrios  
 Roland Hernandez  
 Monica Mikhael  
 Ari Cardenas  
 Muntadhar Al-Jadeed  
 Joseph Reyes Olivas

Anaheim High School  
 Cambridge Virtual Academy  
 Cypress High School  
 Gilbert High School  
 Hope School  
 Katella High School  
 Kennedy High School  
 Loara High School  
 Magnolia High School  
 Oxford Academy

Jana Saadeh  
Brianna Dawson

Savanna High School  
Western High School

6.3 **Jack Moore Award, California Association of Directors of Activities, Paul Chylinski**

The Board of Trustees recognized Paul Chylinski, lead AUHSD activities director, for receiving the Jack Moore Award from the California Association of Directors of Activities (CADA). The Jack Moore Award is a lifetime achievement award, named after CADA's first president, recognizing longstanding efforts on behalf of the organization in working with both student leaders and advisors, as well as serving CADA statewide.

6.4 **Anaheim Union High School District Counselors of the Year**

The Board of Trustees recognized counselors of the year, Candace Dion, Elizabeth Grothe, and Panayiota Hatzis, as the Anaheim Union High School District's Counselors of the Year for 2022-23.

7. **REPORTS**

7.1 **Student Representative's Report**

Student Representative to the Board Omkar Katre suggested that future Student Board Representatives have a preferred vote on agenda items. He also reported on District events such as Anaheim High School's Spring Dance Concert, Katella Talks, Loara High School's Battle of the Saxons, Senior Lua at Magnolia High School, and many more.

7.2 **Student Speakers**

7.2.1 Lexie Rocha, Gilbert High School Gay-Straight Alliance (GSA) president, introduced GSA members and shared that the club has been involved in various civic action events, as well as thanked the Board and District staff for their support. Additionally, she invited the Board and Cabinet to the GSA Pride Picnic on May 18, 2023.

7.2.2 Kayla Martinez, Sycamore Junior High School student, shared her concerns regarding school safety and hopes that the school environment changes in a positive manner. She also thanked her teachers who have been supportive.

7.3 **Reports of Associations**

Lacie Mounger, APGA president, acknowledged the AUHSD Counselors of the Year recipients. She stated community members voiced their opposition to the reduction of counselors during the LCAP process, and shared the contributions counselors bring to the District such as assistance with social/emotional help, direct and indirect instruction for students.

Hilda Vazquez, ALTA president, reported that school sites are finishing the school year strong, with events like Steam-a-Palooza and Capstone Interviews. She thanked and acknowledged teachers, as well as counselors for their support and work. In addition, she thanked the Board and Cabinet for their continued leadership and announced the new ALTA President Amanda Bean.

7.4 **Parent Teacher Student Association (PTSA) Report**

There was no report.

8. **PRESENTATIONS**

8.1 **AUHSD Community Schools**

Background Information:

The District's community school model lives through an equitable, asset-based instructional approach focused on existing community strengths and nurturing potential. The District's vision, core values, and infrastructure align with the community schools model to create a safe place at the heart of a community where students, families, educators, and staff are connected and work together to expand opportunities, as well as address the needs of the whole child. In November 2019, the AUHSD Board of Trustees unanimously approved the launch of a pilot program for two schools to be established as community schools: Anaheim High School and Sycamore Junior High School. The District expanded the Community Schools model to thirteen schools through the California Community Schools Partnership Program (CCSPP) round one grant cycle in May 2022. The District seeks to share updates of the community schools progress, including possible community school model expansion within the remaining eight schools not yet funded through the CCSPP.

Current Consideration:

Director Community Schools, Family and Community Engagement Carlos Hernandez, along with Educational Services staff presented to the Board of Trustees an update on the AUHSD Community Schools and possible expansion.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the information.

8.2 **District English Learner Advisory Committee (DELAC)**

Background Information:

In compliance with state regulations, DELAC shall advise the Board of Trustees on the programs and procedures related to the implementation of the English Learner/Plurilingual Program. Parent input and needs are gathered and addressed by the Plurilingual staff at DELAC meetings. The DELAC executive committee shall advise the Board of Trustees on the needs of the English Learner/Plurilingual students.

Current Consideration:

The DELAC executive committee, along with the Plurilingual Services staff presented to the Board of Trustees on required tasks, which included the District's annually updated Plurilingual Master plan and goals for services, needs assessment, teacher and paraprofessional qualifications, annual languages census, procedures for reclassification, as well as written notifications.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the information.

9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

- 9.1 Paola Gonzalez, District teacher and alumni, expressed apprehension with the Animals on Campus Board policy on the agenda. She communicated that the policy seems to be closing the door to therapy dogs on campus.
- 9.2 Linda Martinez, District parent, relayed her concerns regarding school safety at Anaheim High School and Sycamore Junior High School, as well as requested action from the Board and staff.
- 9.3 Janelle Needham, representative, OC Supervisor Doug Chaffee, shared information regarding the District 4 Future Leaders Program and encouraged 10<sup>th</sup> and 11<sup>th</sup> grade students to apply.
- 9.4 Jacqueline Cisneros, District teacher, gave an overview of the VAPA events and programs at Orangeview Junior High School and Western High School.

10. **ITEMS OF BUSINESS**

**RESOLUTIONS**

10.1 **Resolution No. 2022/23-HR-11, Classified School Employee Week, May 21-27, 2023**

Background Information:

Since 1986, California has taken the third week in May to honor the invaluable contributions of classified school employees. From the time students board a school bus to the time they head home at the end of the day, every aspect of their educational experience is impacted by a classified school employee.

The Board of Trustees recognizes that classified school employees play crucial roles in education. From transporting and feeding students to teaching them vital skills and ensuring that schools are operating smoothly, classified employees are integral to the District and public education.

Current Consideration:

Resolution No. 2022/23-HR-11 declares May 21, 2023, through May 27, 2023, Classified School Employee Week. Classified employees will be recognized for their valuable services to the schools and students of the Anaheim Union High School District.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2022/23-HR-11. The roll call vote follows.

Ayes: Trustees Guerrero, Piercy, Smith, Randle-Trejo, and O'Neal

10.2 **Resolution No. 2022/23-E-23, Enhancing Supports and Resources for our LGBTQ+ Students**

**Background Information:**

The District prides itself on its diversity and inclusiveness, providing safe and welcoming spaces for students, regardless of race, ethnicity, national origin, language, disability status, gender expression or identity, and sexual orientation. As many as 10.3 percent of California students in middle and high schools identify as lesbian, gay, bisexual, transgender, queer, questioning, intersex, asexual, gender nonconforming, gender fluid, and gender nonbinary (LGBTQ+). Youth identifying as LGBTQ+ are overrepresented in the populations of youth experiencing homelessness; youth who are the victims of bullying and discrimination; and youth who have attempted or died as a result of suicide.

**Current Consideration:**

The Board of Trustees was requested to adopt Resolution No. 2022/23-E-23, Enhancing Supports and Resources for our LGBTQ+ Students. This resolution will support our LGBTQ+ community by celebrating the achievements and contributions of the LGBTQ+ community. This can be achieved through various recognitions including, but not limited to: AUHSD Pride Week, LGBTQ+ Pride Month, LGBTQ+ History Month, National Coming Out Day, and Transgender Day of Remembrance, consistent with the District's Ethnic Studies framework, which includes curriculum around contributions of LGBTQ+ individuals.

**Budget Implication:**

There is no impact to the budget.

**Action:**

On the motion of Trustee Randle-Trejo and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2022/23-E-23. The roll call vote follows.

Ayes: Trustees Guerrero, Piercy, Randle-Trejo, Smith, and O'Neal

10.3 **Resolution No. 2022/23-HR-10, Certificated Reduction in Force**

**Background Information:**

On March 7, 2023, the Board adopted Resolution No. 2022/23-HR-03 to address economic conditions including the level of services needed to support the District's students, increased employer contribution to CalSTRS and CalPERS, and increased employee health and welfare costs have caused deficit spending, which has had an adverse impact on the finances of the District.

Education Code Sections 44949 and 44955 control the process for laying off certificated services through due process, which includes the right of affected employees to request a hearing. Although some affected employees requested a hearing, the hearing requests were withdrawn. The law requires final notices to affected employees be dispatched no later than May 15, 2023. Resolution No. 2022/23-HR-10 directs administration to issue the appropriate number of notices to affected employees that their services will not be required for the 2023-24 year.

**Current Consideration:**

The resolution is a reduction in force, due to reduction or elimination of certain particular kinds of services rendered by certificated employees.

Budget Implication:

The reduction in force will reduce costs by approximately \$850,000.

Action:

On the motion of Trustee Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2022/23-HR-10, as amended prior to the adoption of the agenda. The roll call vote follows.

Ayes: Trustees Guerrero, Piercy, Smith, Randle-Trejo, and O'Neal

**BUSINESS SERVICES**

10.4 **New Board Policy 91105 (6163.2), Animals on Campus, First Reading**

Background Information:

Currently, the District does not have a policy that speaks to, or regulates, animals on District property.

Current Consideration:

The District does not currently have a policy addressing animals on campus. The proposed policy is based on the California School Boards Association's (CSBA) policy on animals on campus, 6163.2.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board reviewed and discussed Board Policy 91105 (6163.2).

10.5 **Agreement, City of Cypress**

Background Information:

The city of Cypress, as the ex officio and controlling entity for the Cypress Recreation and Park District (Cypress), and the District, share a common goal of providing a safe, healthy, and vibrant community for students, staff, as well as residents. The District is in the process of replacing the electronic marquee (Marquee) at Oxford Academy (Oxford), and has the opportunity to offset some of the costs associated with the purchase and installation of the Marquee through collaboration with Cypress.

Current Consideration:

Cypress will donate \$20,000 towards the purchase, installation, and the shared use with Oxford, to create and display content. The term of the agreement will commence upon its execution and will remain in effect for the duration of the Marquee's useful life.

Budget Implication:

The donation of \$20,000 from Cypress will help offset the overall cost of the Marquee.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the agreement.

10.6 **Facilities Use Agreement, City of Cypress**

Background Information:

The city of Cypress as the ex officio and controlling entity for the Cypress Recreation and Park District (Cypress), will be undertaking the renovation project of its Arnold Cypress Park beginning this summer. The displacement of the city administered girls softball program will be required, thus prompting Cypress to seek an alternate location from the District to accommodate the continuance of the sport during construction.

Current Consideration:

Cypress is requesting to use the softball and baseball fields, field restrooms, concessions building, as well as the parking lot at Walker Junior High School, upon the start of construction at the Arnold Cypress Park, as long as the use does not conflict with the school's activities. The agreement will be in effect June 1, 2023, through February 28, 2025, or completion of construction at the Arnold Cypress Park, whichever comes first.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the agreement.

10.7 **Facilities Use Agreement, City of Anaheim**

Background Information:

The city of Anaheim (Anaheim) has contacted the District to request that athletic fields be made available to city administered nonprofit youth organizations, and for "park-like" use. Trident Education Center, South, and Sycamore junior high schools are considered for use under the agreement.

Current Consideration:

The District is agreeing to waive charges for fields used by nonprofit youth organizations at the three school sites. Sycamore Junior High School will also be used in a "park-like" manner for passive recreation. The fields will be available in the afternoons during the school year and all-day during the summer months. Pursuant to the Park Ranger Program, Anaheim will provide personnel and vehicles to patrol the three schools in an effort to control vandalism. The agreement will be effective May 5, 2023, through May 4, 2028, unless terminated earlier.

Budget Implication:

Anaheim will pay the District \$50,000 annually for improvement and maintenance costs for the three sites covered under the agreement.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the agreement.

10.8 **Right of Entry, City of Anaheim**

Background Information:

This summer, the city of Anaheim (Anaheim) will be undertaking a public works project (Project) to rehabilitate South Street from State College Boulevard to Sunkist Street. The



Project will partially impact vehicular access to South Junior High School (Property) for a few weeks.

Current Consideration:

The District was requested to grant a Right of Entry to temporarily access the Property while the Project is performed. The Project will include the reconstruction of two driveways and the adjacent sections of asphalt paving within the Property. Half of the street and driveways will be available at all times, for access by staff and visitors. The Right of Entry will not grant or convey any permanent easement or other interest in the Property. The Right of Entry will become effective fourteen days from Anaheim's written notice to the District and will expire six months after becoming effective.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees granted the right of entry.

10.9 **Facilities Use Agreement, St. Thomas Catholic Korean Church**

Background Information:

The District is in need of additional staff parking during the installation of the new solar carports at the District Office.

Current Consideration:

St. Thomas Catholic Korean Church has generously given the District permission to use 175 parking spaces in the church's main parking lot at no cost. The parking spaces will be available for District staff on weekdays from 4:00 a.m. to 6:00 p.m. starting April 3, 2023, until the project is completed.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees ratified the agreement.

**EDUCATIONAL SERVICES**

10.10 **Purchase Through Public Corporation or Agency, SHI International Corp.**

Background Information:

The District is looking to update its virtual server environment from Hyper-V to VMWare. The latter will simplify management of our increasingly complex and mission-critical computer network. VMWare will equip the District network team with tools to manage heterogeneous technology and build additional resilience in operations.

Current Consideration:

The State of California's Department of General Services (DGS) has a piggybackable contract through the California Multiple Awards Schedule (CMAS) with SHI International Corp. that will allow other agencies, including local districts, the purchase of various software as a service (SAAS) solutions like VMware vSphere Enterprise Plus, while also including various services. The material and services will be purchased utilizing DGS CMAS

contract 3-23-04-1003, through May 2026, including any extensions of the contract. The District will utilize this contract pursuant to the provisions of Public Contract Code Sections 10298, 10299, and 12100 et seq.

Budget Implication:

The total cost is not to exceed \$82,763.10, which includes three years of support. (General Fund)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the purchase of VMWare vSphere Enterprise Plus, while also including various services utilizing DGS's CMAS contract 3-23-04-1003 to SHI International Corp., with orders being placed directly or with any authorized dealer, including extensions of the contract.

10.11 **Class Chat, Inc.**

Background Information:

In 2020, Dean Delgado, Cypress High School teacher, introduced then Cypress Student Emanuel Tafese to Scott Reindl and Erik Greenwood. Mr. Tafese started to develop an application to facilitate student to student and teacher to student communications. He continued to refine the application and began pilot testing at Cypress High School. Over the last three years, he has added security features, integration with Aeries student information system, and has begun the exploration leveraging the application to include parents. Mr. Tafese has also turned the project into a marketable application and is building a company behind it.

Current Consideration:

During the 2022-23 year, Cypress High School, Walker Junior High School, and Cambridge Virtual Academy have piloted the application to varying degrees. This agreement will allow the three schools to continue to use the application and permit the evaluation of a potential broader implementation. Services will be provided May 1, 2023, through April 30, 2024.

Budget Implication:

The total cost for this service is not to exceed \$13,746. (General Fund)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the quote.

**HUMAN RESOURCES**

10.12 **Declaration of Need for Fully Qualified Educators**

Background Information:

The Declaration of Need for Fully Qualified Educators is a requirement established by the California Commission on Teacher Credentialing (CCTC) to permit the District to employ certificated staff members in certain identified areas of need. When the District is unable to find a suitable, fully prepared teacher for an assignment, despite its diligent efforts, the District is permitted to hire teachers with alternate teaching permits.

Current Consideration:

The Declaration of Need for Fully Qualified Educators fulfills the CCTC requirements for hiring teachers with alternate authorizations and interns for subject areas that are difficult to fill. The declaration permits the District to hire teachers with an emergency Cross-Cultural and Language Development (CLAD), Bilingual Cross-Cultural and Language Development (BCLAD), Language, Speech and Hearing, or Special Class Authorization, as well as allowing the District to apply for a Provisional Internship Permit (PIP) and/or a short-term staff permit (STSP), which is used for acute staffing in subject areas that are difficult to fill. Many California districts experience shortages of teachers in these areas.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the Declaration of Need for Fully Qualified Educators, as required by the State Commission on Teacher Credentialing.

## **SUPERINTENDENT'S OFFICE**

### **10.13 Trustee Monthly Compensation**

Background Information:

Education Code Section 35120 and Board Policy 10250 (BB 9250) establish the maximum monthly compensation that each member of the Board of Trustees may receive based on average daily attendance in the District. The Education Code and Board Policy further provide that individual member compensation may be increased on an annual basis in an amount not to exceed 5 percent of the present monthly rate of compensation, effective at the time of approval.

Current Information:

On December 13, 2022, the Board approved an agreement with the Anaheim Secondary Teachers Association (ASTA) that provided an 8 percent salary increase retroactive to July 1, 2022. On January 19, 2023, the Board approved an 8 percent salary increase retroactive to July 1, 2022, for the American Federation of State, County and Municipal Employees (AFSCME), the Anaheim Leadership Team Association (ALTA), and Cabinet. On February 16, 2023, the Board approved an 8 percent salary increase retroactive to July 1, 2022, for the California School Employees Association (CSEA). On March 7, 2023, the Board approved an 8 percent salary increase retroactive to July 1, 2022, for the Mid-Managers Association (MMA). As a matter of annual review, and to align adjustments to Trustee compensation with District employee groups, it was recommended that the Board of Trustees consider a 5 percent increase in individual Trustee compensation effective June 1, 2023.

Budget Implication:

Individual Trustee compensation would increase by \$47.97 per month. (General Fund)

Action:

On the motion of Trustee Randle-Trejo and duly seconded, the Board of Trustees approved a 5 percent increase in individual Trustee compensation from \$959.46 to \$1,007.43 per month, effective June 1, 2023. The roll call vote follows.

Ayes: Trustees Guerrero, Piercy, Randle-Trejo, and O'Neal  
Abstain: Trustee Smith

10.14 **Employment Agreements for the Superintendent, Assistant Superintendents, and District Counsel**

**Background Information:**

Employment agreements are required for the District's superintendent and unrepresented upper-level management employees. On May 5, 2022, the Board of Trustees approved employment agreements through June 30, 2026, with the superintendent; the assistant superintendents of Business, Education, and Human Resources; and District counsel. On January 19, 2023, the Board approved an adjustment to the mileage allowance for administrators, other than the superintendent and upper-level management employees, on the 2022-23 salary schedule.

**Current Considerations:**

As a matter of annual review, it was respectfully requested that the Board of Trustees consider extending by one year the employment agreements with the superintendent, the assistant superintendents, and District counsel. It was further requested that the Board adjust the superintendent's mileage allowance and add a mileage allowance for the assistant superintendents and District counsel, to align them with certificated directors, senior high principals, coordinators, and the public information manager.

**Budget Implication:**

The adjustment to and addition of mileage allowances would collectively total \$880 per month.

**Action:**

On the motion of Trustee Randle-Trejo and duly seconded, the Board of Trustees approved employment agreements through June 30, 2027, and set a mileage allowance of \$216 per month for the superintendent, assistant superintendents, and District counsel. The roll call vote follows.

Ayes: Trustees Guerrero, Piercy, Randle-Trejo, and O'Neal

Abstain: Trustee Smith

10.15 **Membership, California Latino School Boards Association**

**Background Information:**

California Latino Schools Board Association is a nonprofit organization dedicated to ensuring Latino/a students have the best educational opportunities and resources available to succeed. They are committed to meeting the educational needs for all Latino/a students by working with educational organizations and empowering current and future Latino/a School board members.

**Current Consideration:**

At the request of a Trustee, the item is brought forward for Board consideration. Up to five individuals can be designated for member benefits.

**Budget Implication:**

The cost of the membership for the 2023 year is not to exceed \$450. (General Fund)

**Action:**

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the membership.

## 11. **CONSENT CALENDAR**

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 11.5 pulled by Trustee Guerrero, 11.13 and 11.14 pulled by Trustee O'Neal, as well as 11.30 pulled by Trustee Smith. The roll call vote follows.

Ayes: Trustees Guerrero, Piercy, Smith, Randle-Trejo, and O'Neal

### **BUSINESS SERVICES**

#### 11.1 **Agreement, Frontline Technologies Group LLC**

##### Background Information:

The District is currently using a software application called Comparative Analytics from Frontline Technologies Group LLC (Frontline Education) to assist in providing key data when making budgetary related decisions. This included such data as birth rates, feeder attendance figures, financial information, a custom enrollment projection, and many other extensive reporting capabilities.

##### Current Consideration:

Frontline Education has another software applications module called Financial Planning Analytics that can be used to assist the District in preparing multi-year projections (MYPs). The software application will be setup with District specific data to provide a comprehensive tool to evaluate various budgetary scenarios and their impact on outlying years. Ultimately, staff will have the capability to develop MYPs efficiently with varying assumptions.

The agreement will be pro-rated this year to align with the fiscal year and then will continue through June 30, 2024. The cost includes an annual subscription fee, one-time implementation fee, and training.

##### Budget Implication:

The cost is not to exceed \$22,400. (General Fund)

##### Action:

The Board of Trustees ratified the agreement with Frontline Technologies Group LLC.

#### 11.2 **Agreement, Anaheim Elementary School District, Preschool Meal Program**

##### Background Information:

Anaheim Union High School District has had a vendor agreement to provide meals (breakfast and lunch) to the Anaheim Elementary School District (AESD) Pre-School Program for over ten years. The inter-agency meal agreement is a three-year agreement, which requires approval by the Board of Trustees.

##### Current Consideration:

This agreement generates revenue from the meals served and provides a community service. Staff requests approval for services to be provided for the three-year agreement, effective July 1, 2023, through June 30, 2026. The Food Services Department prepares and delivers meals to AESD pre-schools on a daily basis, and bills AESD for the meals.

##### Budget Implication:

This agreement generates revenue from the meals delivered. (Cafeteria Funds)

Action:

The Board of Trustees approved the agreement.

11.3 **Award of Bid, Food Service**

Background Information:

There are food service related items that the District anticipates it will need during the school year; such items including produce, refrigerated and frozen food, dry goods, processed commodities, as well as other related items. The Board of Trustees was requested to award a bid for the purchase of these various food related items.

Current Consideration:

This bid will establish discounted pricing and fulfill federal, state, and local bidding requirements. The amount shown below is the best annual estimate and actual amount expended could be higher or lower. The following bid is from the lowest, most responsible, and responsive bidder.

The Board of Trustees was requested to award the following bid.

<u>Bid#</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2023-33	Frozen Food, Refrigerated Food, Dry Goods, Processed Commodity, and Related Services	Gold Star Foods, Inc.	\$9,151,663

Budget Implication:

The total anticipated annual expenditure is listed above, but actual amounts may be more or less based on usage and market conditions. (Cafeteria Funds)

Action:

The Board of Trustees awarded Bid 2023-33, pursuant to Public Contract Code 20111, to Gold Star Foods, Inc. for the purchase of various food service items from the listed supplier for up to three years, renewable annually by the District's director of Purchasing and Central Services.

11.4 **Award of Bid, Pool Chemicals and Related Items**

Background Information:

There are pool cleaning chemicals and related items that the District anticipates it will need during the school year to maintain all of the pools; such items include chlorine, acids, and other items. The Board of Trustees was requested to award the bid for the purchase of these various pool cleaning supplies.

Current Consideration:

This bid will establish discounted pricing and fulfills formal bidding requirements. The amounts shown below are best annual estimates and actual amounts expended could be higher or lower. The following bid is from the lowest, most responsible, and responsive bidders.

The Board of Trustees was requested to award the following bid.

<u>Bid#</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2023-34	Pool Chemicals and Related Items	Waterline Technologies, Inc.	\$187,000

Budget Implication:

The total anticipated annual expenditure is listed above, but actual amounts may be more or less based on actual usage. (Maintenance Funds)

Action:

The Board of Trustees awarded Bid 2023-34, pursuant to Public Contract Code 20111, for the purchase of pool chemicals and related items from the listed supplier for up to three years, renewable annually by the District's director of Purchasing and Central Services.

11.5 **Amendment, Citizens' Bond Oversight Committee Bylaws**

Background Information:

Pursuant to Education Code, Chapter 1.5, Strict Accountability in Local School Construction Bonds Act of 2000, a school district is required to establish a Citizens' Bond Oversight Committee (CBOC) upon the passing of a local school construction bond. The committee's duties include informing the public concerning the District's expenditure of the bond proceeds, reviewing the expenditure reports produced by the District, and presenting an annual report with a focus on bond expenditure compliance to the Board of Trustees. Since the passing of Measure H in 2014, and in accordance with Education Code Section 15282(a), the Board of Trustees has established a CBOC consisting of at least seven members serving up to three consecutive two-year terms.

Current Consideration:

The CBOC members expressed an interest to remain on the CBOC for the entire duration of the program in order to see all Measure H projects and funds expended. An amendment to the CBOC bylaws is required reflecting an extension of each consecutive term from two years to four years.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the amended Citizens' Bond Oversight Committee bylaws from three consecutive terms of two years each term, to three consecutive terms of four years each term.

11.6 **Agreement Amendment, Vital Inspection Services, Inc.**

Background Information:

Vital Inspection Services, Inc. (VIS) has been providing Division of the State Architect (DSA) inspector of record, and related services for the District. These services are necessary for public works construction, and other renovation projects. The Board of Trustees approved an agreement with VIS on June 18, 2020.

Current Consideration:

The District desires to amend the agreement with VIS to conduct all work required for DSA inspection services for the ongoing Measure H projects, and other work associated with the Maintenance and Facilities departments.

Budget Implication:

The agreement will be increased by \$200,000, for a total cost not to exceed \$700,000, through January 31, 2024. The agreement amendment will be based on 1) VIS' service fee schedule; and 2) the terms and conditions of the original agreement. (Measure H Funds, Maintenance Funds, Facilities Funds, and/or other funds as appropriate)

Action:

The Board of Trustees approved the agreement amendment.

11.7 **Award of Bids**

The Board of Trustees was requested to award the following bids:

<u>Bid#</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2023-25	Oxford Academy Portables (Developer Fees and/or other funds as appropriate)	Mobile Modular Construction	\$999,999
2023-29	Various School Sites Classroom Repairs-Abatement (Maintenance Funds and/or other funds as appropriate)	Quality Environmental, Inc.	\$103,000
2023-31	Loara High School Portables (Developer Fees and/or other funds as appropriate)	Reject All Bids	Reject All Bids

Action:

The Board of Trustees awarded Bids 2023-25 and 2023-29, and rejected Bid 2023-31.

11.8 **Ratification of Change Orders**

Bid #2023-02, Kennedy High School Recording Studio Ceiling Removal and Improvements JM & J Contractors	P.O. #S64A0211
Original Contract	\$106,780
Change Order #1	\$(3,830)
New Contract Value	\$102,950
 Bid #2023-20, Handel Stadium Walkway Coating Western Specialty Contractors	 P.O. #S64A0254
Original Contract	\$185,000
Change Order #1	\$(10,000)
New Contract Value	\$175,000



Action:

The Board of Trustees ratified the change orders as listed above.

11.9 **Notices of Completion**

Bid #2023-02, Kennedy High School	P.O. #S64A0211
Recording Studio Ceiling Removal and Improvements	
JM & J Contractors	
Original Contract	\$106,780
Contract Changes	\$(3,830)
Total Amount Paid	\$102,950
 Bid #2023-20, Handel Stadium	 P.O. #S64A0254
Walkway Coating	
Western Specialty Contractors	
Original Contract	\$185,000
Contract Changes	\$(10,000)
Total Amount Paid	\$175,000

Action:

The Board of Trustees authorized the assistant superintendent, Business to accept Bids 2023-02 and 2023-20 as complete, and authorized the filing of the notice of completions with the Office of the County Recorder.

11.10 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 17545 or 17546.

11.11 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

11.12 **Donations**

Action:

The Board of Trustees accepted the donations as submitted.

On the motion of Trustee Randle-Trejo and duly seconded, the Board of Trustees ratified items 11.13 and 11.14 with the following vote.

Ayes: Trustees Guerrero, Piercy, Smith, and Randle-Trejo

Abstain: Trustee O'Neal

11.13 **Purchase Order Detail Report and Change Orders**

Action:

The Board of Trustees ratified the reports April 3, 2023, through April 24, 2023.

11.14 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report April 3, 2023, through April 24, 2023.

11.15 **SUPPLEMENTAL INFORMATION**

11.15.1 ASB Fund, December 2022

11.15.2 Cafeteria Fund, February 2023

11.15.3 Enrollment, Month 8

**EDUCATIONAL SERVICES**

11.16 **Order Form, Edmentum, Inc.**

Background Information:

Edmentum, Inc. provides the digital curriculum for credit recovery labs at each of the comprehensive high schools. The digital curriculum allows students to access a broad range of UC-approved courses at any time of day and to work from home, school, or anywhere they have internet access. It allows teachers to manage and collect student work, provide access to real-time data, and provide students with performance feedback.

Current Consideration:

The District will expand the current number of licenses in order to serve additional students. Services are being provided March 17, 2023, through August 20, 2023.

Budget Implication:

The total cost for these services is not to exceed \$3,161. (LCFF Funds)

Action:

The Board of Trustees ratified the order form.

11.17 **Quote, WeVideo, Inc.**

Background Information:

The District originally purchased the licensing for the WeVideo application to augment the online learning experience for teachers and students. During the 2020-21 year, teachers provided feedback on applications that would supplement the District's existing learning platforms. WeVideo, provides teachers and students a fully functioning video editor that works on all our devices, including Chromebooks. The platform also provides a 5GB per user or 45TB of pooled storage for our account. The tool meets the communication and creativity aspects of our 5Cs.

Current Consideration:

During the 2022-23 year, the District reviewed application use by application analytics and staff feedback. Information was gathered from 566 employees, including 508 teachers to

identify which applications to renew. Services will be provided June 30, 2023, through June 30, 2024.

Budget Implication:

The total cost for this service is not to exceed \$15,496.66. (General Fund)

Action:

The Board of Trustees approved the quote.

11.18 **Order Form, Lucid Software, Inc.**

Background Information:

The District purchased licensing to Lucid applications to augment the online learning experience for teachers and students. During the 2020-21 year, teachers provided feedback on applications that would supplement the District's existing learning platforms. Lucid Software, Inc.'s applications, Lucidchart, Lucidpress and Lucidspark, provides teachers and students the ability to create diagrams, workflows, and other types of charts. They can also perform desktop publishing and whiteboarding functions. The tool meets communication, collaboration, creativity and critical thinking aspects of our 5Cs.

Current Consideration:

During the 2022-23 year, the District reviewed application use by application analytics and staff feedback. Information was gathered from 566 employees, including 508 teachers to identify which applications to renew. Services will be provided July 30, 2023, through July 29, 2024.

Budget Implication:

The total cost for these services is not to exceed \$14,461.16. (General Fund)

Action:

The Board of Trustees approved the order form.

11.19 **Quote, Screencastify, LLC**

Background Information:

The District purchased Screencastify licensing to augment the online learning experience for teachers and students. During the 2020-21 year, teachers provided feedback on applications that would supplement the District's existing learning platforms. Screencastify, provides teachers and students the ability to record and edit videos on all our devices, including Chromebooks. The tool meets communication and creativity aspects of our 5Cs.

Current Consideration:

During the 2022-23 year, the District reviewed application use by application analytics and staff feedback. Information was gathered from 566 employees, including 508 teachers to identify which applications to renew. Screencastify serves as the primary video recorder for students. Services will be provided June 24, 2023, through June 24, 2024.

Budget Implication:

The total cost for this service is not to exceed \$24,000. (LCFF Funds)

Action:

The Board of Trustees approved the quote.

11.20 **Quote, Edpuzzle, Inc.**

Background Information:

The District purchased Edpuzzle licensing to augment the online learning experience for teachers and students. During the 2020-21 year, teachers provided feedback on applications that would supplement the District's existing learning platforms. Edpuzzle, provides teachers the ability to create interactive video lessons that can be embedded into learning management systems. The tool meets communication and collaboration aspects of our 5Cs.

Current Consideration:

During the 2022-23 year, the District reviewed application use by application analytics and staff feedback. Information was gathered from 566 employees, including 508 teachers to identify which applications to renew. Services will be provided June 30, 2023, through June 30, 2024.

Budget Implication:

The total cost for this service is not to exceed \$56,700. (LCFF Funds)

Action:

The Board of Trustees approved the quote.

11.21 **Quote, Notable, Inc.**

Background Information:

The District purchased Kami licensing to augment the online learning experience for teachers and students. During the 2020-21 year, teachers provided feedback on applications that would supplement the District's existing learning platforms. Notable, Inc.'s application, Kami, provides teachers and students the ability to annotate documents via text, video, voice, and/or screen capture. The tool meets communication and collaboration aspects of our 5Cs.

Current Consideration:

During the 2022-23 year, the District reviewed application use by application analytics and staff feedback. Information was gathered from 566 employees, including 508 teachers to identify which applications to renew. Services will be provided July 31, 2023, through July 31, 2024.

Budget Implication:

The total cost for this service is not to exceed \$56,000. (LCFF Funds)

Action:

The Board of Trustees approved the quote.

11.22 This item was pulled prior to the adoption of the agenda.

11.23 **Agreements, Affiliation with AIME Business Partners**

Background Information:

Anaheim's Innovative Mentoring Experience (AIME) is a District program, which provides mentoring and internships to District students from a variety of business, corporate, and community partners. District students benefit from these experiences, which help them prepare for the demands of college and career in an authentic environment.

Current Consideration:

The District would like to enter into an agreement for affiliation with AIME business partners participating in the AIME internship program. The agreements describe the roles and responsibilities of the business partner and the District in implementing the internship program. Services will be provided May 4, 2023, through April 30, 2026.

- 11.23.1 Boys and Girls Club of Greater Anaheim and Cypress
- 11.23.2 City of Stanton
- 11.23.3 Junior Achievement of Orange County
- 11.23.4 Reveille, Inc.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees ratified the agreements.

11.24 **License Agreement, U.S. Bank National Association**

Background Information:

Through their In-School Banking Program, Union Bank has operated student-run community bank branches on high school campuses since March 2011, and has operated a student-run branch at Loara High School since 2014. The goals of the partnership have been to educate students and their families about personal financial responsibility, provide students with training and knowledge of the financial services industry, increase the number of students that seek advanced education after high school, support the business curriculum of the school district by providing students hands-on application in a business environment, and supply character and career-building opportunities to high school students. Union Bank provides the bank teller training and a Union Bank supervisor during the branch hours of operation. The high school campus branch is only open to serve the students and staff of the school community.

In September of 2021, U.S. Bank National Association reached a deal to purchase Union Bank. U.S. Bank National Association has provided an updated License Agreement reflecting the name change and updating its commitment to students and staff at Loara High School.

Current Consideration:

U.S. Bank National Association would like to enter into a License Agreement with the District to continue to run the bank branch and offer internship opportunities to students at Loara High School. Services are being provided May 1, 2023, and shall terminate three years thereafter, unless earlier terminated or renewed pursuant to the terms of the agreement.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees ratified the agreement.

11.25 **Amendment Agreement, North Orange County Community College District (NOCCCD) College and Career Access Pathways (CCAP), Dual Enrollment Partnership, Cypress College and Fullerton College**

**Background Information:**

NOCCCD has offered concurrent enrollment in selected courses to high school students for over a decade. NOCCCD and the District have entered into a College and Career Access Pathways partnership agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of Assembly Bill 288, for high school students. The goal is to develop seamless pathways from high school to community college.

**Current Consideration:**

An agreement with NOCCCD, through Cypress College and Fullerton College, was approved on June 17, 2021, to offer dual enrollment courses at the following school sites: Anaheim, Cypress, Gilbert, Katella, Kennedy, Loara, Magnolia, Polaris, Savanna, and Western high schools, as well as Oxford Academy and Cambridge Virtual Academy. An amendment is necessary to include additional courses. All other terms of the agreement remain intact.

**Budget Implication:**

There is no impact to the budget.

**Action:**

The Board of Trustees approved the amendment.

11.26 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA) with Los Alamitos Unified School District**

**Background Information:**

The District operates several unique special education programs that are not available in some local school districts. School districts may enter agreements to provide services to special education students that are living in other districts. At times, the District admits special education students from other school districts into some of the District's unique special education programs.

**Current Consideration:**

Los Alamitos Unified School District (LAUSD) has requested to enter into a MOU with the District permitting students from LAUSD to be enrolled in specialized programs operated by the District. The MOU for placing special education students from LAUSD in the District programs was presented to the Board of Trustees for consideration of approval. Services are being provided August 10, 2022, through June 30, 2023.

**Budget Implication:**

LAUSD will fund these services per billing agreement between LAUSD and AUHSD/Greater Anaheim SELPA.

**Action:**

The Board of Trustees ratified the MOU.

11.27 **Instructional Materials Submitted for Adoption**

The Instructional Materials Review Committee recommended the selected materials for courses in dual enrollment and English with embedded ethnic studies courses. The books have been made available for public view.

Action:

The Board of Trustees adopted the selected materials.

11.28 **Instructional Materials Submitted for Display**

The Instructional Materials Review Committee recommended the selected material for display, for courses in English, mathematics, and world languages. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees was requested to consider adoption of the materials following the end of the period of public display, May 5, 2023, through June 15, 2023.

Action:

The Board of Trustees approved the display.

11.29 **Individual Service Contracts**

Action:

The Board of Trustees approved/ratified the individual service contracts as submitted. (Special Education Funds)

11.30 **Field Trip Report**

Action:

On the motion of Trustee Randle-Trejo and duly seconded, following discussion, the Board of Trustees approved/ratified the report as submitted. The roll call vote follows.

Ayes: Trustees Guerrero, Piercy, Randle-Trejo, and O'Neal

Abstain: Trustee Smith

**HUMAN RESOURCES**

11.31 **Agreement, Orange County Superintendent of Schools, ACCESS Program**

Background Information:

The Orange County Superintendent of Schools provides an alternative education program for Orange County students. Alternative, Community, and Correctional Schools and Services (ACCESS) schools are set in community-based, alternative venues and provide a safe, disciplined, as well as supportive environment. ACCESS provides summer school programs for students to improve both their learning skills and their test scores, while earning credits toward graduation.

Current Consideration:

The agreement with the Orange County Superintendent of Schools offers appropriate school programs to students who, due to reduced or eliminated school programs and as a result of budgetary concerns, are in need of such services. Services will be provided June 1, 2023, through August 31, 2023. Due to the Orange County Superintendent of Schools' policy for executing agreements, this agreement will be signed following Board approval.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the agreement.

11.32 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

11.33 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

**SUPERINTENDENT'S OFFICE**

11.34 **Board of Trustees' Meeting Minutes**

April 13, 2023, Regular Meeting

Action:

The Board of Trustees approved the minutes as submitted.

12. **SUPERINTENDENT AND STAFF REPORT**

Superintendent Matsuda reported the Chief Justice of the Supreme Court and State Superintendent announced the recipients for their Civic Engagement Awards and Gilbert High School, as well as Dale Junior High School were among those recipients. He also shared the District hosted several other districts for a demonstration visit.

Dr. Fried stated he attended Capstone Interviews at Cypress, Loara, and Kennedy high schools, as well as Dale Junior High School and commended all the staff and students for their work. Lastly, he mentioned he and Superintendent Matsuda presented at the Deep Global Learning Lab Conference.

Mr. Jackson thanked all employees for their dedication and hard work this year.

Mr. Widell said he visited Magnolia High School and Lexington Junior High School. Additionally, he attended the Capstone Interviews at Independent Studies and Brookhurst Junior High School.

Mr. Saldivar thanked staff for their work, as well as acknowledged teachers during "Teacher Appreciation Week."

13. **BOARD OF TRUSTEES' REPORT**

Trustee Guerrero reported she attended Anaheim High School's Spring Dance Concert, Ribbon Cutting for Gilbert High School's "Mercadito," Steam-a-Palooza, Capstone Interviews at Savanna High School, LCAP Meeting, Robots and Rockets STEAM at Anaheim High School, Magnolia Agriscience Community Center Dinner, Johnson and Johnson event with AIME, and Sycamore Junior High School's Resource Fair.

Trustee Piercy indicated she attended the Insurance Committee Meeting, Every 15 Minutes Program at Cypress High School, Hope Cup Tournament, Breakfast Club with Sharon Quirk-Silva, Steam-a-Palooza, Student Discipline Task Force Meeting, Student Ambassador Farewell Dinner, Capstone Interviews at Western High School, and the Buena Park State of the City.

Trustee Smith said she attended the Insurance Committee Meeting, Student Discipline Task Force Meeting, Magnolia Agriscience Community Center Dinner, Ribbon Cutting for Gilbert High School's



"Mercadito," Student Ambassador Farewell Dinner, and Capstone Interviews at Savanna High School.

Trustee Randle-Trejo stated she attended the GASELPA Meeting, ROP Board Meeting, ROP's Celebration of Success, Strategic Arts Planning Meeting, Student Ambassador Farewell Dinner, Magnolia Agriscience Community Center Dinner, Ribbon Cutting for Gilbert High School's "Mercadito," Cyber Patriot and Superintendent's Cup at Cypress College, Steam-a-Palooza, Chamber Concert at Savanna High School, and wished a Happy Mother's Day.

Trustee O'Neal reported he attended the Hope Cup Tournament, JFK Scholarship Awards at Kennedy High School, AUHSD Pledge Presentations at Loara Elementary, Ribbon Cutting for Gilbert High School's "Mercadito," Anaheim Collaborative Summit, Steam-a-Palooza, Katella High School Talks, Cyber Patriot and Superintendent's Cup at Cypress College, ROP's Celebration of Success, Magnolia Agriscience Community Center Dinner, La Palma Festival of Nations, Capstone Interviews at Ball and Lexington junior high schools, Student Ambassador Farewell Dinner, and the Buena Park State of the City.

#### 14. **ADVANCE PLANNING**

##### 14.1 **Future Meeting Dates**

The next meeting of the Board of Trustees will be held on Thursday, June 8, 2023, at 6:00 p.m.

Thursday, June 15  
Thursday, July 20  
Thursday, August 10  
Thursday, September 14

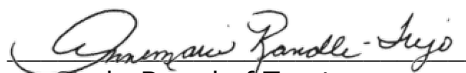
Thursday, October 12  
Thursday, November 16  
Thursday, December 14

##### 14.2 **Suggested Agenda Items**

There were no suggested agenda items.

#### 15. **ADJOURNMENT**

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 9:15 p.m.

Approved   
Clerk, Board of Trustees