

CSBA Board of Directors Responsibilities, Duties and Required Meeting Dates

The California School Boards Association (CSBA) Board of Directors is comprised of board members from throughout the state. The Board of Directors consists of the 21 regional Directors as well as the officers of the Association, any officer or Director of the National School Boards Association who resides in California and the President of the California County Boards of Education (CCBE). In addition, there are five Directors-at-Large. The Directors-at-Large, American Indian, Black and County are elected in odd-numbered years. The Directors-at-Large, Asian/Pacific Islander and Hispanic are elected in even-numbered years.

The Directors, along with the officers and members of the Delegate Assembly, are a vital link in the Association's governance structure ensuring that the Association continues to effectively carry out its vision, mission and goals.

CSBA Vision and Mission

Vision

The California School Boards Association envisions a state where the public schools are widely recognized as the foundation of a free and democratic society, where local citizen governing boards are fully vested with the means to advance the best interests of students and the public, and where the futures of all children are driven by their aspirations, not bounded by their circumstances.

Mission

CSBA promotes success for all students by defining and driving the public education agenda and strengthening school board governance at the district and county levels.

CSBA Board of Directors Roles and Responsibilities

Members of the Board of Directors establish the vision, mission and goals for the Association, and ensure that Association activities and programs remain focused on those goals and the issues identified in the Policy Platform. The Board of Directors has the following powers and duties:

Corporate Responsibilities

- Adopts the Association's budget.
- Adopts and amends the Association's Standing Rules.
- Receives reports on corporate operations.
- Approves the hiring and terms of employment of the Executive Director, upon recommendation of the Executive Committee.
- Comments annually on the performance, and acts on the contract of the Executive Director, upon recommendation of the Executive Committee.



Statewide Leadership

- Adopts the Vision, Mission and Goals of the Association, and annually reviews progress toward achieving them.
- Adopts positions and policies which are consistent with the Policy Platform or which serve as interim positions and policies between Delegate Assembly meetings.
- Provides advocacy on behalf of children, public education, local boards and the Association.
- Serves on Board and other committees, councils, task forces and focus groups.
- Receives reports and updates on major programs, consistent with the Vision, Mission, and Strategic Goals of the Association.

Regional and Constituency Leadership

- Provides two-way communication with Delegate Assembly members and local board members.
- Supports and participates in the Association's activities and events.

Duties of the Directors-at-Large

Directors-at-Large serve as an effective two-way communication link between the CSBA Board of Directors and representative board members by:

- Serving as Chair of the Student Issues Conference Groups, which were created to address issues related, but not limited to American Indian, Asian/Pacific Islander, Black, and Hispanic students, and county boards.
- Gathering input and information on significant emerging issues from representative board members and communicating the issues/data to CSBA for effective response and/or assistance;
- Supporting and articulating CSBA activities and positions to representative board members;
- Promoting the Association, its services and events to representative board members, encouraging membership and participation;
- Serving as an advocate for public education;
- Encouraging communication and participation between representative board members throughout the state; and
- Communicating directly with representative board members (via letters, meetings, county trustee association events, articles in regional newsletters, visits to board meetings and/or other means as appropriate).

Required Meeting Dates

- Six Board meetings per year (held on weekends) in January, March/April, May, June, September, and November/December.
- Delegate Assembly meetings (two per year in conjunction with the May and November/December Board meetings)
- CSBA Legislative Action Conference (in conjunction with the May Delegate Assembly)
- CSBA Annual Education Conference and Trade Show (in conjunction with the November/December Delegate Assembly)



**Directors-at-Large, Asian/Pacific Islander and/or Hispanic
Nomination Form Due by Friday, September 26, 2008**

The governing board of the _____ School District or
(Name of Nominating School District/COE)

County Office Board of Education wishes to nominate: _____
(Nominee name)

as a candidate for the following Director-at-Large position: (please indicate)

- Asian/Pacific Islander (Two letters of recommendation must be attached)
- Hispanic (Two letters of recommendation must be attached)

The nominee is a member of the _____ School District or County
(Name of Nominee School District/COE)

Office Board of Education, which is a member of CSBA. The nominee has given permission
to be nominated.

Board Clerk or Board Secretary Signature

Date

PLEASE NOTE:

The U.S. Postal Service postmark or fax deadline for the nomination form and the required two letters of recommendation is **Friday, September 26**. *Return nomination to:*

Paul H. Chatman, President
California School Boards Association
3100 Beacon Blvd., P.O. Box 1660 | West Sacramento, CA 95691-1660; or
Fax: (916) 371-3407

Boards may nominate for more than one Director-at-Large seat. (Please submit a separate nomination form for each nominee.) All nominees must be contacted in advance for permission to be nominated. Directors-at-Large serve two-year terms and take office immediately upon the close of the Association's Annual Education Conference.