

**STUDENTS--ADMINISTERING MEDICATION TO STUDENTS****8803.04**

The superintendent, or his or her designee, will designate personnel who may administer medication to students during the course of the school day within the limits of legal provisions of state law.

**Legal Reference:**

Education Code

48980 Parent notice, assistance with medicines

49423 Administration of prescribed medication for pupil

49480 Notice to school by parent or guardian; consultation with physician

49423.5 Individual who requires specialized physical health care services: assistance by specified personnel

Board of Trustees

November 24, 1980

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In those cases where the principal, or his or her designee, decides that a parent request for administration of medication to a student at school is to be honored, the following procedures will be observed.

1. The administration of medication to pupils shall be done only in exceptional circumstances wherein the child's health may be jeopardized without it and only when such administration has been requested and approved by the student's parents and physician.
2. Pupils requiring medication at school shall be identified to the school by parents and/or physician. Students observed by school personnel administering unauthorized medications to themselves will be reported to their parents.
3. After a pupil has been identified to the school as needing medication during school hours, a properly appointed representative for the school shall make a home contact to identify the type, dosage, and purpose of said medication.
4. A written statement shall be required of:
  - 4.1 a. The family physician, who shall indicate the necessity of said medication being given to the pupil during school hours, and
  - 4.2 b. the parents, who shall request and authorize the designated school's designated personnel to give said medication in the dosage so prescribed by the physician.
5. The parents will be requested to secure from the physician a prescription for duplicate supplies of the said medication, one supply to be kept at home and one supply to be kept at school. The school principal will designate personnel responsible for securing the supply of medication at the school. Both supplies shall contain the name and telephone number of the pharmacy, the pupil's identification, name of physician, and dosage of the medication to be given. Taking the dosage shall be supervised by the school nurse or other designated school personnel at a time conforming to with the physician's indicated dosage schedule.
  - 5.1 a. Staff may also be authorized to administer medication to for pupils involved in off-campus activities. The school nurse shall instruct all authorized school personnel in the proper administration of medication, storage, recording, and related emergency procedures, if indicated. A copy of the medical request must accompany the student to the off campus activity.
6. Parents/guardians shall be advised by telephone if a prescribed dosage is, for some reason, missed.

- 7. Form letters to parents are designed to facilitate these procedures.
- 8. A list of pupils needing medication during school hours, including the type of medication, when to be given, and dosage, will be maintained at the local school in the principal's and/or school's health office. This list **will** be reviewed and updated periodically.
- 9. Under no circumstances are school personnel to provide aspirin or any other patent medicine or nostrum to students.

Anaphylactic Injections

The Board recognizes that some students have allergies of such severity that they may require an emergency anaphylactic injection during the course of the school day. Parents/guardians who are aware of this foreseeable need may ask the district to provide such injections in accordance with administrative regulations.

School staff who may be required to administer anaphylactic injections shall receive training from qualified medical personnel. They will be authorized to administer the injections in accordance with administrative regulations and will be afforded appropriate liability protection.

Legal References:

Education Code

<del>48980</del>	<del>Parent notice, assistance with medicines</del>
49407	Liability for <b>Medical Treatment When Parent Cannot Be Reached</b>
49408	Emergency Information
49423	<del>Administration of prescribed medication for pupil</del> <b>Medication During Regular School Hours</b>
49423.5	<del>Individual who requires</del> Specialized Physical Health Care services: <del>assistance by specified personnel</del>
<b>49423.6</b>	<b>School Personnel; Medication</b>
49480	Notice to school by parent or guardian; consultation with physician

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