
BOARD OF TRUSTEES
Minutes
Thursday, August 27, 2009

1. CALL TO ORDER–ROLL CALL

President Katherine H. Smith called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 4:01 p.m.

Present: Katherine H. Smith, president; Thomas "Hoagy" Holguin, clerk; Brian O'Neal, assistant clerk; Anna L. Piercy and Jordan Brandman, members; Joseph M. Farley, superintendent; Tim Holcomb, deputy superintendent; Fred Navarro, Russell Lee-Sung, and Dianne Poore, assistant superintendents.

2. ADOPTION OF AGENDA

Staff requested the following amendments to the agenda:

- Items of Business, item 9.4, Job Description, Revised, First Reading, remove the words *supervising, scheduling, and facilitating the junior high school after school sports program*, and replace with the words *duties such as junior high school sports and certification of coaches*.
- Exhibit G, MOU with Orange County Human Relations Council, first paragraph on the third line, change 2008-2009 school year to 2009-2010 school year.
- Exhibit N, Parent Institute for Quality Education, page 2, number 5, line 4, change AUHSD to 120 parent participants.
- Exhibit O, Parent Institute for Quality Education, page 2, number 5, line 4, change AUHSD to 200 parent participants.

On the motion of Mr. O'Neal, duly seconded and unanimously carried, the Board of Trustees adopted the agenda as amended.

3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

4. CLOSED SESSION

The Board of Trustees entered closed session at 4:04 p.m.

5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND MOMENT OF SILENCE

5.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:00 p.m.

5.2 **Pledge of Allegiance and Moment of Silence**

Rick Martens, Alternative Education principal, led the Pledge of Allegiance to the Flag of the United States of America and the moment of silence.

6. **INTRODUCTION OF GUESTS**

Dr. Farley introduced Frank Donovan, GASELPA regional administrator.

Mr. Lee-Sung entered the meeting at 6:02 p.m.

7. **REPORTS**

7.1 **Closed Session**

Board Clerk Thomas "Hoagy" Holguin reported the following actions taken in closed session.

7.1.1 No action taken regarding property negotiations.

7.1.2 No action taken regarding labor negotiations.

7.1.3 The Board of Trustees took formal action to approve the administrative appointment of Robert R. Saldivar, assistant principal, Ball Junior High School.

7.1.4 The Board of Trustees took formal action to approve the expulsion of the following students:

1. 08-363 under Education Code 48900(b), 48915(a)(2)
2. 08-364 under Education Code 48900(b)

7.1.5 The Board of Trustees took formal action to approve the readmission of students 07-145, 07-174, 08-16, 08-19, 08-22, 08-30, 08-44, 08-49, 08-50, 08-63, 08-65, 08-68, 08-70, 08-86, 08-94, 08-99, 08-105, 08-108, 08-123, 08-126, 08-145, 08-147, 08-150, 08-152, and 08-305.

7.2 **Principal's Report**

Dr. Martens presented highlights on Alternative Education including an update on facilities, alternative education programs, the ROP facility, standardized assessments, introduction of whole class instruction, strategies for delivering instruction, and the master schedule. Dr. Martens stated they serve approximately 1,100 students, which are served by 55 teachers, 4 counselors, 3 administrators, and 38 classified staff members. He also noted student accomplishments and a graduation class that continues to grow each year. Dr. Martens noted there is a new sense of pride from students and staff.

7.3 **Reports of Associations**

Joanne Fawley reported that today is the first day back for teachers, and she stated they are ecstatic to be back at work. She expressed her thanks for the hard work the board has done to bring back as many teachers as possible for the start of the new school year.

8. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

There were no requests to speak.

9. ITEMS OF BUSINESS

9.1 **Agreement, Retiree Drug Subsidy (RDS) Program Actuarial Attestation**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the Retiree Drug Subsidy (RDS) Program, which was established by the Medicare Modernization Act to encourage employers to continue providing high quality prescription drug coverage for retirees at a lower cost. It requires an actuarial attestation stating that the district's plan is at least as good as the standard Medicare Part D benefit. As part of the application process for the Medicare Part D Retiree Drug Subsidy (RDS) Program the Beyer-Barber Company, who was referred by InformedRx the district's prescription drug plan manager and RDS administrator, will perform the analysis and provide the district with a creditable coverage determination report that is required by Medicare, at a cost not exceed \$2,000. (Health and Welfare Funds)

9.2 **Educational Consulting Agreement, GEMAS Consulting**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the educational consulting agreement with GEMAS Consulting. As previously reported to the board, this consulting agreement will provide training for classroom teachers who will serve as lesson design specialists for other teachers. Importantly, because the trained teachers will serve as models for others, the district has appropriately redirected what would have been general fund teacher salaries to categorical resources, which saved general fund resources. (Title III Funds)

9.3 **Board Policy, New, First Reading**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, the Board of Trustees approved new Board Policy 6315, Teacher Assignment. This policy addresses the assignment of certificated personnel based on their preparation, certification, experience, and qualifications. The policy also ensures that the district maintains an equitable distribution of qualified teachers between schools with low and high poverty rates and continually monitors retention rates in hard-to-staff schools. It acknowledges that the California Department of Education may require the superintendent or designee to develop a distribution plan in accordance with law and the collective bargaining agreement if an inequitable distribution exists. The adoption of this policy is recommended by the State Department of Education, Compliance, Monitoring, Interventions, and Sanctions (CMIS) Program, which monitors districts for compliance on teacher assignment. The policy does not affect any collective bargaining agreement or existing practice.

9.4 **Job Description, Revised, First Reading**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, following a lengthy discussion, the Board of Trustees approved the first reading of the revised job description, Curriculum Specialist, After School Athletics. Mr. Holguin requested a more defined job description, and the consensus of the board was to bring back this item for a second reading with the suggested revisions. This redesigned position will be responsible for duties such as junior high school after school sports and certification of coaches.

9.5 **Ratification of Change Orders**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, the Board of Trustees ratified the change orders as listed.

9.5.1	Bid #2009-22, Kennedy High School Softball Field Fencing (Facilities Funds) Wolverine Fence Company, Inc.	P.O. #964A0079
	Original Contract	\$97,000
	Change Order #1	\$1,092
	New Contract Value	\$98,092
9.5.2	Bid #2009-23, Kennedy High School Softball Field Improvement (Facilities Funds) South Bay Landscaping	P.O. #964A0078
	Original Contract	\$43,471
	Change Order #1	\$3,964
	New Contract Value	\$47,435

9.6 **Notices of Completion**

On the motion of Mr. O’Neal, duly seconded and unanimously carried, the Board of Trustees authorized the deputy superintendent to accept all listed work as complete, and authorized the filing of the notices of completion with the office of the county recorder.

9.6.1	Bid #2009-22, Kennedy High School Softball Field Fencing (Facilities Funds) Wolverine Fence Company, Inc.	P.O. #964A0079
	Original Contract	\$97,000
	Contract Changes	\$1,092
	Total Amount Paid	\$98,092
9.6.2	Bid #2009-23, Kennedy High School Softball Field Improvement (Facilities Funds) South Bay Landscaping	P.O. #964A0078
	Original Contract	\$43,471
	Contract Changes	\$3,964
	Total Amount Paid	\$47,435

10. **CONSENT CALENDAR**

On the motion of Mr. O’Neal, duly seconded and unanimously carried, the Board of Trustees approved/ratified the following consent calendar with the exception of item 10.6, pulled by Mr. Holguin for discussion.

10.1 **Memorandum of Understanding, Orange County Human Relations Council**

The Board of Trustees approved the memorandum of understanding with the Orange County Human Relations Council to provide conflict resolution, anger management, diversity, Inter-Ethnic Building Bridges Program, and other safe school training and presentations to staff, students, and parents for the 2009-10 year, at a cost not to exceed \$45,000. (Safe and Drug Free Schools and School Safety and Violence Prevention Funds)

10.2 **Memorandum of Understanding, Orange County Superintendent of Schools**

The Board of Trustees ratified the memorandum of understanding with the Orange County Superintendent of Schools. This agreement allows the district to place students who live in our district boundaries into county operated special education programs. Placement in these

programs would occur only if recommended by an IEP team because the district's programs cannot meet the student's needs. Funds are allocated on an individual student basis. Services are being provided July 1, 2009, through June 30, 2010. (Special Education Funds)

10.3 **Consulting Agreements**

10.3.1 **University of California, Irvine**

The Board of Trustees approved the consulting agreement with the University of California, Irvine, Irvine Math Project. UCI Irvine will provide professional staff development to teachers assigned to teach algebra in junior high schools. Last year, UCI trained pre-algebra teachers in using conceptually-based instructional strategies. As a result of this training, the number of students who scored in the Far Below Basic quintile, was reduced significantly. This new training module for algebra teachers is designed to ensure that this upward trend continues. Services will be provided September 1, 2009, through June 30, 2010, at a cost not to exceed \$9,680. (Title II Funds)

10.3.2 **Straight Talk Clinic, Inc.**

The Board of Trustees approved the consulting agreement with Straight Talk Clinic, Inc., to provide intervention strategies to staff, as well as counseling for students at risk for violence, drugs, alcohol, and tobacco use. Services will be provided at all schools in the district, on an average of three to four hours per week, per site, for a maximum of 1,923 hours, October 12, 2009, through June 11, 2010, at a cost not to exceed \$50,000. (Safe and Drug Free Schools, Tobacco Use Prevention Education, and School Safety Funds)

10.3.3 **Public Economics, Inc.**

The Board of Trustees ratified the consulting agreement with Public Economics, Inc. The district is in need of special services and advice for financial, economic, facilities and administration matters such as Redevelopment Area (RDA) pass through entitlements, and update of RDA audits. Public Economics, Inc. is able to assist the district in these matters. Services are being provided July 1, 2009, through June 30, 2010, at a cost not to exceed \$45,000. (Developer Funds and/or other funds as appropriate)

10.4 **Educational Consulting Agreements**

10.4.1 **Manny Tau, Psy.D.**

The Board of Trustees approved the educational consulting agreement with Manny Tau, Psy.D, consultant. Dr. Tau will provide crisis intervention and threat assessment on an as needed basis throughout the district. Dr. Tau is a recognized expert in this field and has worked with our district for the past three years. His services have resulted in the prevention of potentially serious student threats. In every instance where his expertise has been called upon, potentially serious threats against our students and schools have been resolved without incident. Dr. Tau is an alumnus of Loara High School and provides our district with discounted fees for his services. Services will be provided September 14, 2009, through June 30, 2010, at a cost not to exceed \$6,000. (Safe and Drug Free School Funds)

10.4.2 **Nina Wooldridge**

The Board of Trustees approved the educational consulting agreement with Nina Wooldridge. Ms. Wooldridge, an educational consultant and content specialist for the College Board, will provide continued professional development to Sycamore Junior High School administrators, teachers, and the English Department in the areas of curriculum mapping, refining units of instruction to include appropriate scaffolding for students who are below grade level, and refinement of common assessments and benchmark exams. She will also provide training on research-based instructional delivery methods, which are proven to significantly improve students' English language arts skills. Both the No Child Left Behind (NCLB) program improvement and the Quality in Education Investment Act require substantial professional development and strongly encourage the use of an external expert to help fully-implement a more rigorous curriculum. Services will be provided September 1, 2009, through July 31, 2010, at a cost not to exceed \$37,500. (Title I Funds)

10.4.3 **Parent Institute for Quality Education**

The Board of Trustees approved the educational consulting agreement with Parent Institute for Quality Education (PIQE). PIQE will conduct two nine-week sessions, consisting of morning and evening training sessions, for Ball Junior High School parents. The purpose of the training is to increase parents' involvement in their child's educational process. Additionally, the training promotes a partnership between parents and the school. Services include telephone calls to all households for the recruitment of parent participants, curriculum development for the nine parent seminars, and required instructional materials, such as binders and lesson plans for the parent participants. Services will be provided October 6, 2009, through June 1, 2010, at a cost not to exceed \$10,500. (Title I, EIA, and LEP Funds)

10.4.4 **Parent Institute for Quality Education**

The Board of Trustees approved the educational consulting agreement with Parent Institute for Quality Education (PIQE). PIQE will conduct a nine-week program, consisting of morning and evening training sessions, for Brookhurst Junior High School parents. The purpose of the training is to increase parents' involvement in their child's educational process. Additionally, the training promotes a partnership between parents and the school. Services include telephone calls to all households for the recruitment of parent participants, curriculum development for the nine parent seminars, and required instructional materials, such as binders and lesson plans for the parent participants. Services will be provided September 23, 2009, through November 18, 2010, at a cost not to exceed \$14,000. (Title I Funds)

10.5 **Membership, Accrediting Commission for Schools, Western Association of Schools and Colleges**

The Board of Trustees approved the annual installments for membership fees to the Accrediting Commission for Schools to provide certification services for all Anaheim Union High School District high schools. The accreditation process is managed by the Western Association of Schools and Colleges (WASC), which is responsible for authorizing a school's certification. Accreditation is vital to a school's certification, as it is required for its courses and diplomas to be recognized by colleges and universities. Students of schools that do not receive accreditation will not have their coursework accepted by higher education institutions. Annual installments of accrediting costs are required for membership in the accrediting association. The annual installment for the 2009-10 year is \$720 per site, and it

is required for all of the high schools. Invoices for payment have been received for the following schools: (General Funds)

Anaheim Adult Education
Anaheim Community Day School
Anaheim High School
Cypress High School
Gilbert High School
Katella High School
Kennedy High School

Loara High School
Magnolia High School
Oxford Academy
Polaris High School
Savanna High School
Western High School

10.6 **Agreement Amendment, Best Best and Krieger, LLP**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the increase in the agreement with Best Best and Krieger, LLP. The agreement for the 2008-09 year was \$980,000, which was approved at the June 25, 2009, board meeting. The increase of \$102,420.19 is the result of the actual cost of litigation activities during the 2008-09 year, which required ongoing legal services in excess of the anticipated amount approved. (Measure Z Funds, Maintenance Funds, and/or other funds as appropriate)

10.7 **School Sponsored Student Organization**

The Board of Trustees approved the school sponsored student organization as listed.

Oxford Academy Robotics and Engineering Club

10.8 **Conferences and/or Meetings**

The Board of Trustees approved payment for the board members and/or superintendent to attend conferences and/or meetings with payment of their necessary expenses.

Orange County School Boards Association (OCSBA) Dinner Meetings, September 16, 2009, October 14, 2009, March 3, 2010, and May 5, 2010, Irvine, California, \$51 per person. (General Funds)

10.9 **Institutional Membership**

The Board of Trustees approved the memberships as listed.

Buena Park Chamber of Commerce, Annual Dues, \$295. (General Funds)

10.10 **Disposal of Surplus Miscellaneous Furniture and Equipment**

The Board of Trustees approved the list of district furniture and equipment as surplus, salvage, old, and/or obsolete property, and authorized proper disposal through the auction process to the highest bidder.

10.11 **Individual Service Contracts**

The Board of Trustees approved/ratified the individual service contracts as submitted.

10.12 **Purchase Order Detail Report**

The Board of Trustees ratified the purchase order detail report July 28, 2009, through August 17, 2009.

10.13 **Check Register/Warrants Report**

The Board of Trustees ratified the check register/warrants report July 28, 2009, through August 17, 2009.

10.14 **Certificated Personnel Report**

The Board of Trustees approved/ratified the certificated personnel report as submitted.

10.15 **Classified Personnel Report**

The Board of Trustees approved/ratified the classified personnel report as submitted.

10.16 **Board of Trustees' Meeting Minutes**

The Board of Trustees approved the minutes as submitted.

10.16.1 July 16, 2009, Regular Meeting

10.16.2 August 6, 2009, Regular Meeting

11. **SUPPLEMENTAL INFORMATION**

11.1 Minutes of Department Meetings

11.2 Associated Student Body Fund, May 2009

11.3 Associated Student Body Fund, June 2009

11.4 Cafeteria Report, June 2009

12. **SUPERINTENDENT AND STAFF REPORT**

Dr. Farley recognized Marty Skubic, Operations Supervision, for 36 years of service to the district and congratulated him on his retirement.

13. **BOARD OF TRUSTEES' REPORT**

Mrs. Piercy said she attended the special board meeting and the tour of facilities last week and met with Raul Alvarez at Cypress College.

Mr. Brandman stated he also attended the special board meeting and the tour of facilities, the Kiwanis meeting, and the Anaheim in Motion mural opening at the Garden Walk.

Mr. Holguin stated he attended the Anaheim Prep Sports/Activities Foundation meeting, the ROP meeting, the insurance meeting, and the ROP retirement party for Lynn Porter.

Mrs. Smith reported her attendance at the special board meeting and tour of facilities. She discussed her recent tour of Oxford Academy.

14. **ADVANCE PLANNING**

14.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, September 10, 2009, at 6:00 p.m.

Thursday, September 24
Thursday, October 15

Thursday, November 5
Thursday, December 10

14.2 **Suggested Agenda Items**

Mrs. Piercy suggested the Insurance Committee be reorganized with bylaws or rules to ensure continuity during the meetings. She also suggested the district return to having a general meeting for all staff, or at least teachers, at the beginning of the school year. She requested an informal survey to obtain teacher input regarding this matter. Mrs. Piercy also requested an update on the live-on program.

Mr. Holguin requested information on charter schools regarding the Qualified School Construction Bond (QSCB), as well as the development of an electronic staff survey.

Mrs. Smith requested an agenda item to add Mandarin Chinese to our curriculum.

15. **ADJOURNMENT**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 7:05 p.m.

Approved _____
Clerk, Board of Trustees