

NOTE-TAKING WORKSHEET (BOOKS)

Works Cited Information:

BOOK:

Author's Last Name, First Name _____.

Title of Book Capitalized and in Italics. _____.

Place of Publication _____: Publisher's Name _____

_____, Copyright Date _____. Print.

Browse through the book you have chosen. Choose one chapter which looks useful for your project (Hint: use the table of Contents or Index). Read this chapter of your book. Take Notes:

In this area write down 3 sentences from this chapter which might be useful for your report or presentation to *use as quotes* (definitions, facts, statistics, expert advice, or opinions).

1. " _____

_____." (Lastname_____ page #____)

2. " _____

_____." (Lastname_____ page #____)

3. " _____

_____." (Lastname_____ page #____)

Close your book. Put it far, far away.

Write down 3 sentences that you learned about your topic from your reading which that you could use for your report or presentation. *Write from your memory: use your own words!!!*

1. _____

2. _____

3. _____

_____ Lastname_____ page #____