

Student Store Sales and Inventory Reconciliation Worksheet

(Name of School)

(Name of Club)

**Student Store Sales and Inventory Reconciliation Worksheet**

Fiscal Year: \_\_\_\_\_

Beginning inventory at sales value: \_\_\_\_\_

Plus: Purchases made during period at sales value  
(For example: You purchased 20 drinks at varying prices from Costco; however, you sell them all for \$1. Your addition to inventory would be \$20.)  
Purchase values (maintain records for review including purchase invoice and item pricing): \_\_\_\_\_

Less: Deposits made during the period from sales: \_\_\_\_\_

Plus: Sales taxes included in deposits from sales: \_\_\_\_\_

Less: Documented surplus, destroyed, stolen, etc. inventory at sales value (maintain detailed records): \_\_\_\_\_

Equals: Inventory sales value to account for at end of period: \_\_\_\_\_

Physical count of inventory on hand at sales value: \_\_\_\_\_

Difference: \_\_\_\_\_

Notations regarding difference:

Inventory prepared by: \_\_\_\_\_

Date: \_\_\_\_\_