



ANAHEIM UNION HIGH SCHOOL DISTRICT

Learning With Purpose: College and Career Ready

RESIGNATION/RETIREMENT

TO: BOARD OF TRUSTEES, Anaheim Union High School District

Please accept this notice as my resignation/retirement from the Anaheim Union High School District. My resignation/retirement will be effective on my last day worked*: _____

**The County computes your last day in a paid status as your effective date. Please submit the last day worked.*

Name _____ Date _____

Last Four Digits of Social Security Number _____ Location _____

Position/Classification _____ Subject (if Teacher) _____

Current Mailing Address _____

I am resigning for the following reason:

To **RESIGNING** employees covered by the District Insurance Program: Insurance coverage under the Anaheim Union High School District program will expire on the last day of the month in which you worked. For example, if you do not work during the summer months and your last day worked was May 24th, but you submit your resignation in August, your benefits would retroactively expire on May 31st.

To **RETIRING** employees covered by the District Insurance Program: Please contact Laura Jacobs in the Benefits Department, at (714) 999-3591, to discuss options regarding your benefits.

Signature of Employee _____ Signature of Supervisor _____

Signature of HR _____ Date _____
Assistant Superintendent of Human Resources/Director of Classified Personnel

(PLEASE COMPLETE REVERSE SIDE)

OFFICE USE

Board Approved (Date) _____

Copy to Payroll & Benefits _____

Years of Service if Retirement _____

School _____

Print Name _____

Why are you leaving the District? Please check all responses that apply to your situation.

<u>Reason</u>	<u>Check</u>	<u>Reason</u>	<u>Check</u>
Retirement	_____	Return to school	_____
Family responsibility	_____	Move to another area	_____
Marriage/Joining spouse	_____	Teaching opportunity in foreign country	_____

<u>Changing profession...</u>	<u>Check</u>
Primarily because of interest in another field	_____
Primarily because of dissatisfaction with teaching	_____

<u>Employment in Another District...</u>	<u>Check</u>
Primarily because of more attractive opportunities	_____
Primarily because of dissatisfaction with District	_____

<u>Other Personal Reasons...</u>	<u>Check</u>
Dissatisfaction with District salary/benefits	_____
Dissatisfaction with student discipline	_____
Lack of sufficient administrative support or direction	_____
Lack of sufficient material resources	_____
Large class sizes	_____
Inability to successfully bid for alternative site	_____
Fractious staff/unfriendly working conditions	_____

Other obstacles (please specify below)

For Certificated personnel, please choose the response that best describes you in the following categories:

Years teaching in District: Less than 1 ___ 1-3 ___ 4-6 ___ 7-10 ___ 11-15 ___ 16+ ___

Grade level last taught: Middle/Jr. ___ High School ___ Alternative Education ___

Professional setting: Classroom teacher ___ Special Education Teacher ___ Counselor ___
Administrator ___ Other ___

Participant in Beginning Teacher Support and Assessment (BTSA) Program: Yes ___ No ___ When? _____

Type of credential(s). Please check all that apply:

Regular Teaching Credential ___ Special Education Credential ___ LDS ___ CLAD ___ BCLAD ___