

## ELIGIBILITY & HOW TO APPLY

Eligible candidates must meet the following requirements for participation:

- Current teachers, counselors, program specialists, and psychologists employed in the Anaheim Union High School District with permanent status.
- Minimum three (3) years of experience working in educational setting.
- Evidence of leadership capacity.
- Ability to establish and maintain effective, collaborative relationships.
- Communicate openly and work productively with a community of diverse opinions and ideas.
- Possession of cross-cultural skills.
- Knowledge of California curricular content standards and curriculum frameworks along with instructional methods of a comprehensive school including knowledge of ways to use technology to support instruction and other functions throughout the school.
- Understanding of learning theory and techniques of instruction.
- Knowledge of California Standards for the Teaching Profession.

### INSTITUTE REQUIREMENTS:

Selected candidates must agree to participate in all courses provided and complete a field project. The field project will be supervised by a current District administrator and pre-approved by the Leadership Institute Planning Team.

### DURATION OF INSTITUTE:

The Institute will begin December 2013 and conclude May 2015. Please see the Institute Course Outline.

## ELIGIBILITY & HOW TO APPLY (CONTINUED)

### SELECTION CRITERIA:

A limited number of applicants, who best meet the requirements of the position, as evidenced on their applications, will be invited for an interview. The selection will be based upon:

1. The candidate's possession of the qualifications and considerations noted under "Eligibility".
2. The endorsement of the candidate by current supervisors, colleagues, etc.
3. The endorsement of the candidate by the individuals involved in the selection process.

### APPLICATION PROCEDURE

Individuals who are interested **must**:

1. Submit an electronic AUHSD Leadership Institute application, which is found on our website at [www.auhsd.us](http://www.auhsd.us).
2. Submit a letter of intent, resume, and a current letter of recommendation from your supervisor by the posted deadline to Kimberly Vallée, Human Resources. **All applications will be held in strict confidence.**

For more information, please contact:

**Judy Bright**  
Coordinator, Personnel Services  
(714) 999-5098  
[bright\\_j@auhsd.us](mailto:bright_j@auhsd.us)

Anaheim Union High School District

# 2013-15 LEADERSHIP INSTITUTE

"Growing, Developing, and  
Supporting Our Own"



**Presented by:**  
**Human Resources &  
Education Divisions**

"Quality Service for Quality Schools"

## PROGRAM DESCRIPTION

The Anaheim Union High School District is committed to growing, developing, and supporting employees who are interested in pursuing career development in the area of public school leadership and administration. To that end, the District will provide an opportunity for certificated employees to participate in an in-house Leadership Institute. The Institute will be a formal program allowing for leadership candidates to experience a wide variety of course work and participate in a practical field project. The Institute will include the development and assessment of instructional programs, the management of human and material resources, evaluation, and understanding the political and ethical landscape of public education.

## PROGRAM IMPLEMENTATION TIMELINE

October 10, 2013

*Opportunity Announcement  
Application Process Begins*

October 23, 2013, 3:30 p.m.

*Informational Meeting  
(Superintendent's Conference Room)*

November 4, 2013, 4:30 p.m.

*Application Deadline*

November 7 - 14, 2013

*Interview Candidates*

November 19, 2013

*Notification of Successful Candidates*

December 9, 2013

*Program Begins*

## COURSE OUTLINE

Monday, December 9, 2013

*Understanding and Connecting to  
Your School Community*

Monday, January 13, 2014

*Curriculum and Instruction – Design,  
Implementation and Evaluation*

Tuesday, February 11, 2014

*Governance, Organizational  
Policy, and Leadership*

Monday, March 10, 2014

*School Law*

Monday, April 14, 2014

*Ethical Leadership and  
Cultural and Social Diversity*

Monday, May 12, 2014

*Change Process*

*(Course topics subject to change)*

All seminars will be held at the

District Campus

3:30 p.m. – 6:30 p.m.

in the Superintendent's Conference Room



## PLANNING AHEAD?

The Leadership Institute will resume in November 2014 and conclude May 2015. Every effort will be made to continue our seminar series on the first/second Monday of each month.

Seminars will include:

*Public Relations &  
Political and Educational Landscape  
(November 2014)*

*Fiscal Management  
(December 2014)*

*Effective Human Resources  
Management  
(January 2015)*

*Positive and Effective Labor Relations  
(February 2015)*

*To Be Determined  
(March 2015)*

*Monitoring Program Effectiveness  
Through Reflective Practice  
(April 2015)*

*Leadership Institute Colloquium  
(May 2015)*